

ISTANBUL AYDIN UNIVERSITY
STUDENT COUNCIL DIRECTIVE

CHAPTER ONE
Purpose, Scope, Legal Basis and Definitions

Purpose

ARTICLE 1 –

The purpose of this Directive is to regulate the establishment, duties, powers and working principles of the Istanbul Aydın University Student Council, which will be formed in order to: protect the rights of students enrolled at Istanbul Aydın University in meeting and improving their educational, health, sports and cultural needs; ensure that they are sensitive to national interests; establish effective communication between the management bodies of higher education institutions and students by conveying students' expectations and requests to the management bodies; and ensure students' participation in decisions regarding education and training.

Scope

ARTICLE 2 –

This Directive covers the provisions regarding the establishment, duties, powers and working principles of the Istanbul Aydın University Student Council, which will be established with the authority to represent associate degree, undergraduate and graduate students at Istanbul Aydın University.

Legal basis

ARTICLE 3 –

This Directive has been prepared based on the Regulation on Higher Education Institutions Student Councils and the Higher Education Institutions National Student Council, published in the Official Gazette dated 20/09/2005 and numbered 25942, which was prepared pursuant to Articles 7 and 65 of the Higher Education Law No. 2547.

Definitions

ARTICLE 4 –

In this Directive:

- a) Istanbul Aydın University Student Council: the student union that Istanbul Aydın University students establish among themselves through democratic procedures,

- b) Department/Program/Major Field/Main Art Branch Student Representative: the student elected—among the students of each department/program/major field/main art branch in the faculties, schools, conservatory, vocational schools or institutes of Istanbul Aydın University—to represent the students of that department/program/major field/main art branch in the Student Council,
- c) Department/Program/Major Field/Main Art Branch Student Representatives Board: the board consisting of department/program/major field/main art branch student representatives in the faculties, schools, conservatory, vocational schools or institutes of Istanbul Aydın University,
- d) Faculty/School/Conservatory/Vocational School/Institute Student Representative: the student elected—among the department/program/major field/main art branch student representatives of the relevant unit—to represent the students of that faculty/school/conservatory/vocational school/institute in the Student Council,
- e) Student Council General Assembly: the board consisting of the faculty/school/conservatory/vocational school/institute student representatives of Istanbul Aydın University,
- f) Student Council Convention: the annual General Assembly meeting of the Student Council, held in November each year with the participation of faculty/school/conservatory/vocational school/institute student representatives of Istanbul Aydın University,
- g) Student Council Convention Presidium: the board elected by the Student Council General Assembly to ensure that the agenda items at the Student Council Convention are carried out in accordance with the provisions of this Directive,
- h) Student Council Executive Board: the governing body of the Istanbul Aydın University Student Council,
- i) Student Council Audit Board: the supervisory body of the Istanbul Aydın University Student Council,
- j) Student Council President: the president of the Istanbul Aydın University Student Council and of the Student Council Executive Board,

shall mean.

Unless otherwise specified, the definitions made in Article 3 of Law No. 2547 also apply for this Directive.

CHAPTER TWO

Student Council

SECTION ONE

General Provisions

General Principles Regarding the Elections of Student Representatives

ARTICLE 5 –

Elections to determine members of the Student Council and to form its bodies are held in November each year at Istanbul Aydın University. The elections are conducted by an Election Board of at least five (5) members, established by the Rector of Istanbul Aydın University under the chairmanship of a Vice Rector; with the Student Dean (or an assistant designated by the Student Dean) and the Head of the Health, Culture and Sports Department as natural members.

If, for any reason, no result can be obtained in a unit in elections held within this period and program, no representative is deemed to have been elected for that unit for the relevant academic year.

Students who will be candidates for student representative positions may announce their candidacy before the election day and time.

Qualifications Required for Student Representative Candidates

ARTICLE 6 –

The following conditions are sought in students who will be candidates for student representative positions:

- a) To be a registered student of the relevant faculty, school, conservatory, vocational school or institute,
- b) Not to be a member or official in political party bodies and politically partisan formations,
- c) Not to have committed a disgraceful offense requiring dismissal from a higher education institution,
- d) Not to have frozen enrollment in the period when the election is held,
- e) To have at least a 2.00 GPA (newly enrolled students must have at least 75 Secondary Education Achievement Points).

If it is determined that students do not meet the candidacy conditions, even if they have been elected, they are deemed to have resigned from office and the first substitute member is deemed elected in their place.

SECTION TWO

Student Council Bodies

ARTICLE 7 – Student Council bodies

Student Council bodies consist of the following:

“Department/Program/Major Field/Main Art Branch Student Representative”,
“Department/Program/Major Field/Main Art Branch Student Representatives Board”,
“Faculty/School/Conservatory/Vocational School/Institute Student Representative”,
“Student Council General Assembly”,
“Student Council Convention Presidium”,
“Student Council Executive Board”,
“Student Council Audit Board”, and
“Student Council President”.

SECTION THREE

Department/Program/Major Field/Main Art Branch Student Representative

Election of the Student Representative

ARTICLE 8 –

The Department/Program/Major Field/Main Art Branch Student Representative is elected for one (1) year among the students of:

- a) each department in faculties, schools or conservatories,
- b) each program in vocational schools,
- c) each major field/main art branch in institutes,
- ç) in faculties, schools or conservatories where students are admitted to programs/major fields/main art branches within departments: separately for each class of each program/major field/main art branch;

by absolute majority of those participating in the election.

A representative may serve at most two consecutive terms.

The Department/Program/Major Field/Main Art Branch Student Representative is elected with the participation of class representatives.

Class representative and student representative elections are held by an Election Board of at least three (3) persons, established by the relevant Department/Program/Major Field/Main Art Branch Chair under the chairmanship of an assistant chair.

For the election to be held: at least 60% of registered students (including evening education students, if any) must participate in the first round; at least 50% in the second round. If the election cannot be held in the first two rounds, in the third round no quorum or participation requirement is sought.

If the student representative loses the qualifications for election or leaves office for any reason before the end of the term, a new representative is elected within one month in the same manner to complete the remaining term.

Duties of the Student Representative

ARTICLE 9 –

The duties of the Department/Program/Major Field/Main Art Branch Student Representative are as follows:

- a) To carry out Student Council activities in the department/program/major field/main art branch they represent,
- b) To announce the decisions taken by Student Council bodies in the unit they represent and to monitor their implementation,
- c) To attend the meetings of the Department/Program/Major Field/Main Art Branch Student Representatives Board of the relevant faculty/school/conservatory/vocational school/institute and to represent the students of their unit in these meetings,
- ç) To identify student problems in the unit they represent and convey them to the Student Council and the relevant management bodies of the higher education institution for solution,
- d) To represent students of their unit in student activities,
- e) To develop communication between students in their unit and the management bodies of the unit,
- f) To coordinate student activities in their unit,
- g) To attend the academic meetings of the department/program/major field/main art branch they represent during the discussion of student-related issues.

SECTION FOUR

Department/Program/Major Field/Main Art Branch Student Representatives Board

Student Representatives Board

ARTICLE 10 –

The Department/Program/Major Field/Main Art Branch Student Representatives Board consists of:

- a) department student representatives in faculties, schools or conservatories,
- b) program student representatives in vocational schools,
- c) major field/main art branch student representatives in institutes,
- ç) and, in faculties, schools or conservatories where students are admitted to programs/major fields/main art branches within departments: program/major field/main art branch student representatives,

and carries out Student Council activities in the relevant academic units of Istanbul Aydın University.

The Board is responsible to the Student Council General Assembly and the Executive Board.

Elections of the Board are held by an Election Board of at least three (3) persons established by the Dean/Director of the relevant institute/faculty/school/conservatory/vocational school under the chairmanship of an assistant.

The Board convenes at least once a month under the chairmanship of the Faculty/School/Conservatory/Vocational School/Institute Student Representative. The agenda, place and date of the meeting are announced to student representatives by the chair at least seven (7) days in advance.

To convene, the absolute majority of representative members must participate. To take decisions, the absolute majority of those present is required in an open vote. In case of a tie, the chair's vote is decisive.

Duties of the Student Representatives Board

ARTICLE 11 –

The duties of the Department/Program/Major Field/Main Art Branch Student Representatives Board are as follows:

- a) To work so that Student Council decisions are announced by representatives in their units and to monitor implementation,
- b) To discuss and decide on problems of departments/programs/major fields/main art branches,
- c) To create and coordinate joint student activities in the relevant faculty/school/conservatory/vocational school and institutes,
- ç) To work to improve communication among students of departments/programs/major fields/main art branches,

- d) To work to improve communication between students of departments/programs/major fields/main art branches and the academic and administrative bodies of the relevant units,
- e) To prepare reports and create an archive regarding its activities.

SECTION FIVE

Faculty/School/Conservatory/Vocational School/Institute Student Representative

Student Representative

ARTICLE 12 –

The Faculty/School/Conservatory/Vocational School/Institute Student Representative is elected for one (1) year among the student representatives of:

- a) departments in faculties, schools or conservatories,
- b) programs in vocational schools,
- c) major fields/main art branches in institutes,
- ç) and, in faculties, schools or conservatories where students are admitted to programs/major fields/main art branches within departments: program/major field/main art branch student representatives,

by absolute majority of those participating in the election.

In units with only one department/program/major field/main art branch, the existing Department/Program/Major Field/Main Art Branch Student Representative serves as that unit's representative.

A representative may serve at most two consecutive terms.

If the representative loses the qualifications for election or leaves office for any reason before the end of the term, a new representative is elected within one month in the same manner to complete the remaining term. Until the new representative is elected, a member selected among the Board members acts as proxy.

Duties of the Student Representative

ARTICLE 13 –

The duties of the Faculty/School/Conservatory/Vocational School/Institute Student Representative are as follows:

- a) To carry out Student Council activities in the unit they represent,

- b) To announce the decisions taken by Student Council bodies in the unit they represent and to monitor implementation,
- c) To identify student problems in the unit they represent and convey them to the Student Council and the relevant management bodies of the higher education institution,
- ç) To represent the students of the unit in student activities,
- d) To coordinate student activities in the unit,
- e) To chair the meetings of the Department/Program/Major Field/Main Art Branch Student Representatives Board of the unit and convey the decisions taken to the relevant management bodies of the higher education institution,
- f) To attend the board of directors and academic board meetings of the unit they represent during discussions of student-related issues.

SECTION SIX

Student Council General Assembly

Student Council General Assembly

ARTICLE 14 –

The Student Council General Assembly consists of the student representatives of the faculties, schools, conservatory, vocational schools and institutes of Istanbul Aydın University and is the highest decision-making body in the Student Council.

To convene, the absolute majority of members must participate in the meeting.

The General Assembly convenes at least once a year—ordinarily under the name “Student Council Convention”—with the first meeting in November, and forms the Student Council bodies.

The Convention and its agenda are notified in writing to members by the Student Council President at least fifteen (15) days in advance. If the meeting quorum specified in this Directive cannot be met upon the announcement, the announcement is repeated in the same manner.

Decisions on forming bodies are taken by the absolute majority of those present through secret ballot and open counting; other decisions are taken by the absolute majority of those present through open voting.

The General Assembly may be called to an extraordinary meeting by the Executive Board upon the decision of the Executive Board or upon written application of one-quarter (1/4) of General Assembly members. In such cases, the General Assembly meeting is held within fifteen (15) days

at the latest. The agenda of extraordinary General Assembly meetings is determined and conducted by the Student Council Executive Board.

Duties of the Student Council General Assembly

ARTICLE 15 –

The duties of the Student Council General Assembly are as follows:

- a) To elect the Student Council President,
- b) To elect the members of the Student Council Executive Board,
- c) To elect the members of the Student Council Audit Board,
- ç) To discuss and decide on problems of the Student Council and the students of the higher education institution,
- d) To determine the term objectives of the Student Council.

SECTION SEVEN

Student Council Convention Presidium

Student Council Convention Presidium

ARTICLE 16 –

The Student Council Convention Presidium consists of a chair and two deputy chairs elected by the absolute majority of those participating in the election, among the Student Council General Assembly members, at the Student Council Convention held ordinarily in November each year.

Presidium members may not be candidates in the elections of the Student Council Executive and Audit Boards.

Duties of the Student Council Convention Presidium

ARTICLE 17 –

The duties of the Presidium are as follows:

- a) To conduct the agenda at the Student Council Convention,
- b) To prepare separate ballot papers for candidates for Student Council President, Executive Board membership and Audit Board membership,
- c) To ensure that elections are held by secret ballot and open counting,

ç) To announce the voting results and those elected at the Convention; to close the Convention with a speech by the newly elected Student Council President; and to prepare the closing declaration and submit it to the Istanbul Aydın University Rectorate.

SECTION EIGHT

Student Council Executive Board

Student Council Executive Board

ARTICLE 18 –

The Student Council Executive Board consists of nine students elected for one (1) year by the absolute majority of those participating in the election among the Student Council General Assembly members: President, Vice President, Secretary General, Treasurer, Public Relations and IT Officer, External Relations Officer, Working Groups Officer, Education Officer, and Health, Sports and Culture Officer.

If there are not enough representatives in the General Assembly to constitute nine members, the Executive Board consists of five students: President, Secretary General, Treasurer, Education Officer, and Health, Sports and Culture Officer.

The Executive Board is responsible to the Student Council General Assembly.

The Executive Board convenes at least once a month under the management of the Executive Board President. The agenda, place and date are announced to members by the President at least seven (7) days in advance. To convene, the absolute majority of members must participate. To take decisions, the absolute majority of those present is required in an open vote.

If the President cannot attend meetings, the Vice President; if there is no Vice President, a member determined by the President performs this duty and may vote. In case of a tie, the vote of the President—or of the person chairing in their absence—is decisive.

The President of the Istanbul Aydın University Student Clubs/Communities Union is a natural member of the Student Council. They may attend meetings and contribute to decisions with their opinions, but cannot vote in decision-making.

Duties of the Student Council Executive Board

ARTICLE 19 –

The duties of the Student Council Executive Board are as follows:

a) To ensure implementation of decisions taken by the Student Council General Assembly,

- b) To identify students' problems at Istanbul Aydın University and convey their opinions and thoughts to the relevant management bodies of the higher education institution,
- c) To develop social awareness projects by cooperating with non-governmental organizations and to encourage student participation in these projects within the institution,
- ç) To conduct studies to ensure student participation in national and international "Education and Youth Programs",
- d) To develop relations with national and international student unions and organizations,
- e) To form working groups in areas such as food, transportation, accommodation, cafeteria, clubs, scholarships, education, arts, culture and sports and to ensure their functionality,
- f) To inform Student Council General Assembly members about its activities,
- g) To announce and monitor decisions of the National Student Council within the higher education institution,
- ğ) To prepare reports of activities carried out and create an archive.

SECTION NINE

Student Council Audit Board

Student Council Audit Board

ARTICLE 20 –

The Student Council Audit Board is elected for one (1) year by the absolute majority of those participating in the election by the Student Council General Assembly among Executive Board members whose term is ending and whose studentship will continue for at least one more year. If there are not enough Executive Board members, it is elected among General Assembly members under the same conditions.

The Audit Board consists of one chair and two members.

Duties of the Student Council Audit Board

ARTICLE 21 –

The duties of the Student Council Audit Board are as follows:

- a) To audit whether the Student Council Executive Board works in accordance with the provisions of this Directive and the decisions of the Student Council General Assembly,

b) To inform the Istanbul Aydın University Rectorate and the Student Council General Assembly about its activities.

SECTION TEN

Student Council President

Student Council President

ARTICLE 22 –

The Student Council President is elected for one (1) year by the absolute majority of those participating in the election by the Student Council General Assembly among the board members. A president may serve at most two consecutive terms.

If the President loses the qualifications for election or leaves office for any reason before the end of the term, a new president is elected within one month in the same manner to complete the remaining term. Until the new president is elected, a member selected among Executive Board members acts as proxy.

Duties of the Student Council President

ARTICLE 23 –

The duties of the Student Council President are as follows:

- a) To represent Istanbul Aydın University students in national and international student activities,
- b) To determine the agenda of Student Council Executive Board meetings and chair these meetings,
- c) To ensure that decisions taken by the Executive Board are announced and to monitor their implementation,
- ç) At the end of the term, to present the annual activity report at the next Student Council Convention,
- d) To attend the senate and board of directors meetings of the higher education institution during discussions of student-related issues.

In cases where the President cannot attend, the Vice President or a member of the Executive Board designated by the President may attend meetings or manage council meetings.

FINAL PROVISIONS

Entry into force

ARTICLE 24 –

This Directive enters into force on the date it is approved by the Istanbul Aydın University Senate. Upon entry into force, the directives previously in force on this subject are repealed.

Execution

ARTICLE 43 –

The provisions of this Directive are executed by the Rector of Istanbul Aydın University, a Vice Rector to be designated by the Rector, or the Student Dean/Head of the Health, Culture and Sports Department.