

ISTANBUL AYDIN UNIVERSITY
SPECIAL TALENT EXAM DIRECTIVE

CHAPTER ONE

Purpose and Scope, Legal Basis, Definitions and General Principles

ARTICLE 1 – Purpose and scope

(1) This Directive covers the basic principles, duties, procedures and principles regarding Istanbul Aydın University Special Talent Exams.

ARTICLE 2 – Legal basis

(1) This Directive has been prepared based on the Higher Education Law No. 2547 and the regulation regarding the Selection Method with Special Talent Exams included in the “Student Selection and Placement System (ÖSYS) Guide”.

ARTICLE 3 – Definitions

(1) In this Directive;

- a) Boards: the boards in the relevant units that admit students through the Special Talent Exam,
- b) Units: faculties and schools that admit students through the Special Talent Exam,
- c) Examination Coordination Board: the board consisting of a total of three members appointed by the Rector,
- d) Special Talent Exam: the exams applied to candidates who apply to programs requiring special talent,
- e) Rector: the Rector of Istanbul Aydın University,
- f) Senate: the Senate of Istanbul Aydın University,
- g) Exam Guide: the guide prepared by the units that admit students through the Special Talent Exam and approved by the relevant faculty/school boards and the University Senate,
- h) Examination Commission: the commission appointed to evaluate exam types such as drawing, performance and interview, etc. of Special Talent Exams and to determine scores, as determined by the administrative boards of the faculties/schools admitting students through the Special Talent Exam,
- i) University: Istanbul Aydın University,

shall mean.

ARTICLE 4 – General principles

(1) Application conditions of units admitting students through the Special Talent Exam are determined and announced with the decision of the Faculty/School Board to which the relevant unit is affiliated and the approval of the University Senate; and student quotas are determined and announced with the approval of the Council of Higher Education. Separate quotas for foreign-national candidates for the relevant programs/departments may also be announced. A separate date may also be determined for the exams of foreign-national candidates and candidates with disabilities.

(2) The conditions and documents required to apply for the exam are specified in the Exam Guide approved by the Faculty/School Board of the relevant unit and the University Senate.

(3) Those who meet the conditions in the Exam Guide mentioned in Article 4(2) of this Directive may complete pre-registration for the Special Talent Exam.

(4) Students registered in departments/programs that admit students through special talent may not apply for the special talent exam of the department/program they are registered in. They may apply for the special talent exam of a different department/program than the one they are registered in.

CHAPTER TWO

Exam Guide

ARTICLE 5 – Exam Guide

(1) The Exam Guide is prepared by the units that admit students through the Special Talent Exam.

(2) The prepared Exam Guide enters into force with the approval of the Faculty/School Boards and the University Senate.

(3) The Exam Guide includes procedures and principles regarding conducting the exams and explanations regarding the calculation of success. It also specifies: how many stages the special talent exams will be conducted in for the relevant departments; and the scope and fields of the exam.

(4) The Exam Guide is republished every year in April.

CHAPTER THREE

Duties of the Examination Coordination Board and the Examination Commission

ARTICLE 6 – Examination Coordination Board

(1) The Examination Coordination Board consists of a total of three members appointed by the Rector.

(2) It is tasked with ensuring coordination during the process of starting and concluding special talent exams conducted by different units, and with monitoring exam processes.

(3) The authority to decide on matters not included in the Exam Guide belongs to the Coordination Board.

ARTICLE 7 – Examination Commission

(1) The Examination Commission consists of three teaching staff members, with the proposal of the Dean/Director to whom the department/program admitting students through the special talent exam is affiliated and with the approval of the Rector.

(2) The Special Talent Exam is conducted by the Examination Commission. More than one commission may also be established, considering exam fields and needs.

(3) All documents, tools, equipment and models related to the exams are prepared by the Examination Commission.

(4) Determination and arrangement of exam areas and halls where candidates will take the exam are carried out by the Examination Commission.

(5) It submits a proposal to the relevant Deanship/Directorate for the number, selection and assignment of invigilators.

(6) The Examination Commission is responsible for conducting the exams safely in accordance with the procedures and principles specified in the directive and the guide, and for evaluating the exam documents.

CHAPTER FOUR

Conduct of the Special Talent Exam

ARTICLE 8 – Conduct of the exam

(1) The Special Talent Exam may be conducted in one stage or multiple stages in accordance with the principles in the Exam Guide of the relevant unit, in a manner suitable to the characteristics of the department or program.

(2) The University Rectorate decides how many times special talent exams will be held in an academic year and the exam dates.

CHAPTER FIVE

Objection Method and Application Period

ARTICLE 9 – Objection

(1) According to the conditions specified in the Special Talent Exam Guide, the candidate may object to the Examination Commission within five business days from the announcement of the result lists. The decision of the Examination Commission is final.

CHAPTER SIX

Determination of Candidates Entitled to Final Enrollment and Enrollment Procedures

ARTICLE 10 – Determination and enrollment

(1) The Exam Evaluation Commission determines the results of the Special Talent Exam Placement Score and prepares a success list ranked according to these scores. According to candidates' application preferences, the Examination Commission prepares: a principal candidate list up to the quota of students to be admitted to each program; and additionally a reserve candidate list up to twice the number of the principal quota, considering success status, and submits them to the Rectorate. Exam results are announced by the Rectorate.

(2) In case candidates' scores are equal, priority is given to the candidate with the higher Special Talent Exam Score.

(3) The candidate must complete final enrollment in the department/program they have earned, within the determined and announced period. Candidates who do not complete final enrollment within the period lose their right to enroll. If the quota is not filled, final enrollment continues by taking the announced reserve candidate list into account. At this stage, if the candidate in the announced reserve list does not enroll within the period granted for enrollment, they lose the right to final enrollment.

(4) In applications to programs/departments admitting students through the Special Talent Exam, the application of a candidate who makes false statements or is determined to have committed any misleading act or transaction is rejected. Even if such a candidate's enrollment has been completed, it is deleted.

CHAPTER SEVEN

Foreign-National Candidates

ARTICLE 11 – Foreign-national candidates

(1) Foreign-national candidates may also apply to the relevant programs/departments of units that admit students through the Special Talent Exam. The foreign-national candidate quota is announced separately.

(2) A separate date may also be determined for the exams of foreign-national candidates. Foreign-national candidates are evaluated among themselves. A reserve candidate may be determined for each program/department.

CHAPTER EIGHT

Candidates with Disabilities

ARTICLE 12 – Candidates with disabilities

(1) In addition to the quota allocated for each department, an additional quota is allocated for candidates with disabilities as determined by the Council of Higher Education.

(2) The special talent exams for candidates with disabilities may be held on a separate date, in a separate hall and with a different method from regular exams. The method regarding the conduct of these exams is announced in the Exam Guide.

CHAPTER NINE

Cases Not Provided For

ARTICLE 13 – Cases not provided for

(1) In cases where there is no provision in this Directive, how the implementation will be carried out is decided by the Coordination Board within the framework of the provisions in the relevant legislation.

CHAPTER TEN

Entry into Force and Execution

ARTICLE 14 – Entry into force and execution

(1) This Directive enters into force as of the date it is adopted by the University Senate dated 23/06/2020 and numbered 2020/10. It is executed by the Rector of Istanbul Aydın University.