

REGULATION ON PROMOTION AND APPOINTMENT TO FACULTY MEMBERSHIP

CHAPTER ONE

Purpose and Scope, Legal Basis and General Conditions

ARTICLE 1 – Purpose and scope

(1) The purpose of this Regulation is to regulate the procedures for promotion and appointment to the positions of Doctor Faculty Member, Associate Professor and Professor.

ARTICLE 2 – Legal basis

(1) This Regulation has been prepared on the basis of the provisions of the fourth indent of paragraph (a) of Article 65 of the Higher Education Law No. 2547 dated 4/11/1981.

ARTICLE 3 – General conditions

(1) In order to be appointed to the positions of Doctor Faculty Member, Associate Professor and Professor pursuant to the provisions of this Regulation, it is required to:

- a) Meet the general conditions set out in Article 48 of the Civil Servants Law No. 657,
 - b) If higher education institutions have additional conditions regarding promotion and appointment to faculty membership determined pursuant to Articles 23, 24 and 26 of Law No. 2547 and approved by the Council of Higher Education, meet these conditions,
- as applicable.

(2) The provisions of Law No. 2547 regarding foreign academic staff are reserved.

CHAPTER TWO

Appointment to Doctor Faculty Member Positions

ARTICLE 4 – Condition for application

(1) In order to apply for Doctor Faculty Member positions, it is required to have completed a doctorate or specialization education in medicine, dentistry, pharmacy or veterinary medicine, or proficiency in art education.

ARTICLE 5 – Announcement

(1) Vacant Doctor Faculty Member positions at a university or institute of high technology are announced by the rectorate in the Official Gazette and on the main page of the university or institute of high technology's website. In this announcement, candidates are granted an application period of not less than fifteen days and the final application date is specified.

ARTICLE 6 – Application and appointment process

(1) Applicants for Doctor Faculty Member positions submit their curriculum vitae and their scientific works and publications in four copies to the relevant dean's office or directorate.

(2) In faculties, the dean; and in other units, the director—within fifteen days from the final application date of the announcement—identifies, in order to examine the candidates' status for the announced positions, three professors or associate professors (holding an associate professor position), at least one of whom must be from another university or institute of high technology, and who are in the scientific field to which the candidate applied. If the head of the department of the unit in which the announced position exists is an associate professor holding a professor or associate professor position, it is mandatory that they be included as one of these three professors/associate professors.

(3) The dean or relevant director sends each candidate's files regarding scientific publications and works to these faculty members and requests their written opinions within one month. If the file review results are not received within one month, the files are sent, by the same procedure, to another professor or associate professor identified for review.

(4) After receiving the written opinions, the dean or relevant director obtains opinions separately for each candidate at the first administrative board meeting. If more than one candidate applies for one vacant position, the administrative board states its preference with justification. The dean or relevant director submits their opinions and recommendations to the rector. The rector decides whether to make the appointment and carries out the necessary procedures.

(5) For foreign country nationals to be employed on a contractual basis pursuant to Article 34 of Law No. 2547, the procedures and principles other than the announcement requirement specified in this Regulation apply in their contractual employment, provided that they meet the conditions for appointment to Doctor Faculty Member.

ARTICLE 7 – Appointment

(1) Doctor Faculty Members are appointed by the rector, upon the proposal of the relevant dean in faculties and the director in other units, after obtaining the opinion of the relevant administrative board, for a period of at least one year and at most four years.

(2) At the end of each appointment period, the duty ends automatically. Those whose term ends may be reappointed by the rector upon the favorable opinion of the relevant administrative board.

(3) The period for which Doctor Faculty Members are appointed is notified to them.

CHAPTER THREE

Appointment to Associate Professor Positions

ARTICLE 8 – Condition for appointment

(1) In order to be appointed to associate professor positions, it is required to have obtained the title of associate professor pursuant to Article 24 of Law No. 2547, or for the associate professorship title obtained abroad to have been recognized as valid in Türkiye by the Interuniversity Board pursuant to Article 27 of Law No. 2547.

(2) If higher education institutions' additional conditions for appointment to associate professor positions under Article 24 of Law No. 2547 include an oral examination, it is required to be successful in this examination to be conducted by juries to be formed by the Interuniversity Board. However, for those who obtain the title of associate professor as a result of the oral examination, the condition of being successful in the oral examination cannot be imposed again as an additional condition.

ARTICLE 9 – Announcement and application

(1) Vacant associate professor positions at a university or institute of high technology are announced by the rectorate in the Official Gazette and on the main page of the university or institute of high technology's website. In this announcement, candidates are granted an application period of not less than fifteen days and the final application date is specified.

(2) Candidates submit their curriculum vitae and a file containing their scientific works and publications in four copies to the rectorate within the period specified in the announcement.

ARTICLE 10 – Oral examination

(1) For candidates who wish to apply to associate professor positions of higher education institutions whose additional conditions for appointment to associate professor positions include an oral examination requirement, an oral examination is also held.

(2) The oral examination jury, consisting of five principal and two substitute members according to the candidate's field of science/art, is determined by the Interuniversity Board upon the rector's request. If there are not enough faculty members in the candidate's field of science/art, the jury is completed from the closest scientific field; if it is still not possible to complete five principal and two substitute members, the jury is completed with three principal and one substitute member. In order to serve on oral examination juries, it is required that the faculty member has been appointed as a professor in state or foundation higher education institutions pursuant to Article 26 of Law No. 2547. The list of professors who may serve on oral examination juries is determined by the Interuniversity Board based on information in the Council of Higher Education personnel

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database. Principal and substitute memberships are determined according to objective criteria among faculty members listed in the relevant scientific fields.

(3) The most senior member of the oral examination jury in terms of professorship duration chairs the jury; if they do not accept, a member chosen among the jury members serves as chair.

(4) The rector conducts and finalizes the oral examination process. The rector is obliged to prepare the necessary physical and technical facilities for the examination.

(5) If more than one candidate applies for the announced associate professor position, a separate oral examination is held for each candidate.

(6) The oral examination is held openly to faculty members. The place, date and time of the oral examination are announced on the main page of the website of the university or institute of high technology. The jury chair takes the necessary measures to ensure auditability of the oral examination.

(7) The jury convenes with its full number of members. Candidates are taken to the oral examination at the place, date and time specified in the announcement.

(8) In the closed session to be held at the end of the oral examination, the jury decides whether the candidate is successful by absolute majority of the full number of members. This decision is recorded and signed in minutes and is announced verbally to the candidate by the chair in the presence of jury members. If the candidate is found unsuccessful, jury members prepare a reasoned decision to be attached to the oral examination minutes.

(9) The oral examination minutes are delivered, against signature, by the jury chair to the rector of the university where the examination is held or to the dean or director assigned by the rector for the examination.

ARTICLE 11 – Appointment process

(1) In order to examine the status of candidates applying for the announced associate professor position, the rector identifies, within fifteen days from the final application date of the announcement—or, if an oral examination is held, within fifteen days from the date the oral examinations end—three professors related to the candidate’s scientific field, at least one of whom must be from another university or institute of high technology. If the head of department of the unit where the announced position exists is a professor, it is mandatory that one of the three professors to be identified be the head of department.

(2) The rector sends the files containing the curriculum vitae and scientific works and publications of the candidate(s) to these professors and requests that they submit their personal reports within one month. These professors separately submit their preferences and opinions regarding each candidate to the rector.

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(3) If the file review results are not received within one month, the files are sent for review to other professors identified by the same procedure.

(4) Based on the file review results, the rector decides on the appointment after also receiving the reasoned opinion of the administrative board of the university or institute of high technology.

(5) For foreign country nationals to be employed on a contractual basis pursuant to Article 34 of Law No. 2547, the procedures and principles other than the announcement requirement specified in this Regulation apply in their contractual employment, provided that they meet the conditions stated above for appointment to associate professor positions.

CHAPTER FOUR

Appointment to Professor Positions

ARTICLE 12 – Condition for appointment

(1) In order to be appointed to professor positions, after obtaining the title of associate professor, it is required to have worked for at least five years in the scientific field related to the vacant professorship position, to have produced original works at the international level in one's scientific field, and, in fields with an area of practice, to have carried out practice-oriented studies.

(2) For candidates whose title obtained abroad is recognized as valid in Türkiye by being deemed to have passed the associate professorship examination pursuant to Article 27 of Law No. 2547, the service period in associate professorship starts from the date they obtained the title abroad.

ARTICLE 13 – Announcement

(1) Vacant professor positions at a university or institute of high technology are announced by the rectorate in the Official Gazette and on the main page of the university or institute of high technology's website. In this announcement, candidates are granted an application period of not less than fifteen days and the final application date is specified.

ARTICLE 14 – Application

(1) Professor candidates submit, in six copies, a petition together with a file containing their curriculum vitae; scientific publications; congress and conference papers and citations thereto; artistic works, performances and related documentation; education and training activities; ongoing and completed doctorate, proficiency in art or master's studies under their supervision; and their contributions to the university or institute of high technology, to the rectorate. In their applications, candidates indicate one of their publications as the principal research work.

ARTICLE 15 – Appointment process

(1) In order to determine the status and scientific or artistic qualifications of candidates applying for the professorship position, the administrative board of the university or institute of high technology selects, within one month from the final application date of the announcement, at least five professors related to the scientific or artistic field of the announced position, at least three of whom must be from another university or institute of high technology. These professors prepare a separate report for each candidate within two months following the date they receive the documents and, if there is more than one candidate, state their preferences. In these reports, the candidates' scientific or artistic qualifications and studies are evaluated and their managerial, constructive and developmental qualities and efforts in training scientists and artists are stated in detail.

(2) If the file review reports are not received within two months, the files are sent for review to other professors identified by the same procedure.

(3) Upon the decision of the administrative board of the university or institute of high technology, taking the file review reports into consideration, the rector makes the appointment.

(4) For foreign country nationals to be employed on a contractual basis pursuant to Article 34 of Law No. 2547, the procedures and principles other than the announcement requirement specified in this Regulation apply in their contractual employment, provided that they meet the conditions for appointment to professor positions.

CHAPTER FIVE

Miscellaneous and Final Provisions

ARTICLE 16 – Use of titles outside higher education institutions

(1) Those who obtain the titles of professor, associate professor or doctor faculty member may not use this title in their work outside higher education institutions unless they have actually served for two years in higher education institutions within each title period.

ARTICLE 17 – Appointment of foreign professors and Turkish professors abroad to juries

(1) Foreign professors working in higher education institutions in Türkiye and professors (citizens of the Republic of Türkiye or foreign country nationals) working in higher education institutions abroad recognized by the Council of Higher Education may be appointed to juries formed during promotion and appointment to the positions of Doctor Faculty Member, Associate Professor and Professor.

ARTICLE 18 – Regulation repealed

(1) The Regulation on Promotion and Appointment to Faculty Membership published in the Official Gazette dated 28/1/1982 and numbered 17588 has been repealed.

ARTICLE 19 – Entry into force

(1) This Regulation enters into force on the date of its publication.

ARTICLE 20 – Execution

(1) The provisions of this Regulation are executed by the Chair of the Council of Higher Education.