

**ISTANBUL AYDIN UNIVERSITY
HAYDAR ALIYEV
APPLICATION AND RESEARCH CENTER REGULATION**

**CHAPTER ONE
Purpose, Scope, Legal Basis and Definitions**

ARTICLE 1 – Purpose

(1) The purpose of this Regulation is to set out the procedures and principles regarding the objectives, activities, management bodies, duties of the management bodies, and working procedures of the Istanbul Aydın University Haydar Aliyev Application and Research Center.

ARTICLE 2 – Scope

(1) This Regulation covers provisions regarding the Center’s objectives, management bodies, duties of the management bodies, and working procedures.

ARTICLE 3 – Legal basis

(1) This Regulation has been prepared on the basis of subparagraph (2) of paragraph (d) of the first paragraph of Article 7 and Article 14 of the Higher Education Law No. 2547 dated 4/11/1981.

ARTICLE 4 – Definitions

(1) In this Regulation:

- a) Chair: the Chair of the Board of Trustees of Istanbul Aydın University,
- b) Advisory Board: the Advisory Board of the Istanbul Aydın University Haydar Aliyev Application and Research Center,
- c) Center: the Istanbul Aydın University Haydar Aliyev Application and Research Center,
- ç) Director: the Director of the Center,
- d) Board of Trustees: the Board of Trustees of Istanbul Aydın University,
- e) Rector: the Rector of Istanbul Aydın University,
- f) Senate: the Senate of Istanbul Aydın University,

From Istanbul Aydın University

g) University: Istanbul Aydın University,

ğ) University Administrative Board: the Istanbul Aydın University Administrative Board,

h) Administrative Board: the Administrative Board of the Center,

shall be understood.

CHAPTER TWO

Purpose and Fields of Activity of the Center

ARTICLE 5 – Purpose

(1) The purpose of the Center is to conduct joint studies in scientific, social, cultural, artistic and sporting fields to strengthen solidarity between Türkiye and Azerbaijan, to produce knowledge and ensure publication of results.

It also aims to bring together scientists working at universities in Azerbaijan and scientists working at the University, enabling them to conduct scientific studies.

ARTICLE 6 – Fields of activity

(1) In order to achieve the purpose stated in Article 5 of this Regulation, the Center carries out the following activities:

- a) To ensure learning about the characteristics of the people of Azerbaijan and of Haydar Aliyev,
- b) To contribute to the promotion of Azerbaijani culture,
- c) To ensure that the youth of Türkiye and Azerbaijan learn and embrace national and moral values,
- ç) To contribute to the implementation of projects of the Republic of Azerbaijan in scientific, social and artistic fields,
- d) In line with the objectives of the Center, to grant educational scholarships and achievement awards to successful scientists and university students active in fields such as science, art, culture, health and sports,
- e) To cooperate in scientific, artistic and cultural fields with other universities and public and private sector institutions and organizations at national and international levels,
- f) To support projects and studies that will contribute to Azerbaijan's development in culture and technology and to ensure publication of their results,

- g) To establish cooperation with other institutions and organizations operating in Türkiye and Azerbaijan,
- ğ) To organize conferences, congresses, symposiums, colloquia, seminars, panels and similar activities of national and international character,
- h) To ensure publications about Türkiye and Azerbaijan.

CHAPTER THREE

Management Bodies of the Center and Their Duties

ARTICLE 7 – Management bodies of the Center

(1) The bodies of the Center are:

- a) Director,
- b) Administrative Board,
- c) Advisory Board.

ARTICLE 8 – Director

(1) The Director is appointed for three years from among the University's full-time teaching staff upon the Rector's proposal and the Chair's approval. A Director whose term expires may be reappointed with the Chair's approval.

To assist the Director, one of the Administrative Board members is appointed as Deputy Director upon the Rector's proposal and the Chair's approval. The Deputy Director's term is also three years. When the Director is not on duty, the Deputy acts on their behalf. If the Director cannot be on duty continuously for more than six months, a new Director is appointed.

ARTICLE 9 – Duties of the Director

(1) The duties of the Director are as follows:

- a) To plan and carry out activities aimed at achieving the Center's objectives,
- b) To represent the Center and chair the Administrative Board and the Advisory Board,
- c) To determine the agenda of the Administrative Board and implement the decisions taken,
- ç) To ensure coordination and supervision among units within the Center,
- d) To communicate and conduct activities with national and international organizations,

From Istanbul Aydın University

- e) To carry out the administrative affairs of the Administrative Board and the Advisory Board,
- f) To submit the annual activity report of the Center and its affiliated units to the Rectorate.

ARTICLE 10 – Administrative Board

(1) The Administrative Board consists of at least five persons, including the Director, appointed from among the University's full-time teaching staff upon the Director's recommendation, the Rector's proposal and the Chair's approval. The term of office of board members is three years. Members whose term expires may be reappointed. If a member leaves before the end of the term or is assigned outside the University for more than six months, a new member is appointed to complete the remaining term.

(2) The Administrative Board meets at least once a month upon the call of the Director. When necessary, the Director may call the Administrative Board to a meeting.

ARTICLE 11 – Duties of the Administrative Board

(1) The duties of the Administrative Board are as follows:

- a) To prepare the Center's work program, develop it in line with needs, and submit it to the Center Directorate,
- b) To establish project and research groups within the Center and evaluate their work,
- c) To determine principles for cooperation with University units to be assigned in courses, internships, certificates and similar programs, and for cooperation with national and international persons, institutions and organizations in matters related to the Center's fields of activity, and to submit these to the Center Directorate,
- ç) To prepare the Center's annual activity report and submit it to the Center Directorate.

ARTICLE 12 – Advisory Board

(1) The Advisory Board is selected for three years from among academic staff of the University or other universities, and expert persons working in private organizations or—if they wish—public institutions and organizations active in subjects related to the Center, upon the Rector's proposal and the Chair's approval.

Experts of Azerbaijani nationality may be appointed as members of the Advisory Board with the approval of the State of Azerbaijan.

The Advisory Board consists of at most fifteen members. Members whose term expires may be reappointed. The Director chairs the Advisory Board.

(2) The Advisory Board meets ordinarily once a year and, when necessary, extraordinarily upon the call of the Director.

ARTICLE 13 – Duties of the Advisory Board

(1) The duties of the Advisory Board are as follows:

- a) To convey its evaluations to the Center Directorate in order to increase the effectiveness and efficiency of the studies carried out by the Center,
- b) To submit its opinions and recommendations to the Center Directorate within the framework of the purposes specified in Article 5 of this Regulation.

CHAPTER FOUR
Miscellaneous and Final Provisions

ARTICLE 14 – Cases not covered

(1) In cases not covered by this Regulation, the provisions of other relevant legislation and decisions of the Senate and the Administrative Board shall apply.

ARTICLE 15 – Entry into force

(1) This Regulation enters into force on the date of its publication.

ARTICLE 16 – Execution

(1) The provisions of this Regulation are executed by the Rector of Istanbul Aydın University.