



INTERNATIONAL STUDENTS PLACEMENT & EXEMPTION EXAM INFORMATION BOOKLET

For The International Students Office

COVID-19 PANDEMIC PERIOD

This Document Has Been Prepared To Provide Information As To How The ONLINE Placement & Exemption Exam For Prospective International Students Will Be Administered Over The COVID – 19 Pandemic Period
2020 - 2021

PLACEMENT & EXEMPTION EXAM

(COVID-19 PANDEMIC PERIOD)

Format & Rationales

Placement and Exemption Exams for all prospective International Students applying to Istanbul Aydın University will be administered ONLINE. In other words, contrary to what was the case in the previous years, every exam will be administered via the internet (not pen & paper).

Rationales For Administering The Exam On-Line.

1. **Convenience:** Prospective candidates will be able to take the examination from their own countries, while they await their Visa. Or, pending when travelling restrictions from their country are lifted.
2. **Social Distancing:** Providing such an Online Exam will prevent clustering of people, thereby, upholding the much desired Social -Distancing during this time of pandemic.
3. **Practicality!** Administration of Online Exam will allow for Instant Assessment and grading. It will almost totally reduce to zero the delay in announcing the scores and/or status (exempted from the English Prep. School or not) of the student.
 - **Prospective International Student Who Are Already In Turkey:** The English Preparatory School is aware that, while most of our prospective students are currently residing in their home countries, some of them are already in Turkey. Those who are already in Turkey have 2 options with regards to where to sit for the exam;
 - a. They could choose to sit for the exam from the comfort of their homes in Turkey.
 - b. Those who have no access to a computer (Laptop nor desktop) could request that they be allowed to take the Online Exam at one of our Computer Laboratories on our premises in Bahçelievler.
 - **Please note that the number of candidates who will be admitted to sit for the exam at our premises (Bahçelievler) (at our Computer-Labs) will be limited and STRICTLY REGULATED for obvious reasons.**

Name of The Online Exam & Provider

We are currently working in collaboration with Cambridge University Press. It is a reputable and formidable establishment in the field of education in general and Computer Assisted Testing & Evaluation in particular. Its Testing Tools(exams) are worldly recognized for its **reliability** and **validity**. The name of the exam we will be administering is Cambridge Examination Placement Test (CEPT). Its provider is **Cambridge Assessment Admissions Testing**.

Cambridge Assessment Admissions Testing offers a range of tests and tailored assessment services to support selection and recruitment for educational institutions, professional organizations and governments around the world. Cambridge Assessment English is part of the University of Cambridge. (From Website - <https://www.metritests.com/metrica/helpaboutus.aspx>)

Insight On The Cambridge Examination Placement Test (CEPT)

- ❖ **Tested Skills:** It assesses three basic skills; Reading Comprehension, Listening Comprehension, Integrated Grammar (Grammar questions are integrated and tested within reading texts)
- ❖ **Number of Questions:** There are 50 Multiple Choice test questions in total. However, students MAY NOT NEED TO ANSWER THE WHOLE 50 QUESTIONS BEFORE THEIR LEVEL CAN BE DETERMINED BY THE SYSTEM. (See “Exam Concept/Principle” for details)
- ❖ **Exam Concept/Principle:** The test operates based on the “Adaptive Test” principle. With the Adaptive Test principle, the examinee (exam -taker) is presented with questions that have **different difficulty levels**. And, based on the performance of the examinee, a more difficult or and easier question is automatically put forward by the system. In other words, a student could be presented with a question of the Pre-Intermediate (B1) level, if the question is answered correctly, the system provides a slightly more difficult question. But, if the examinee gives a wrong answer, the system automatically presents a slightly less difficult question. This process continues until the system is able to comprehend the actual Proficiency Level of the examinee and then ends the exam automatically. This “zig-zag” presentation of questions is carried out with a total of 50 questions. HOWEVER, the system DOES NOT necessarily have to present the whole 50 questions or the examinee MAY NOT see the whole 50 questions before the system is able to detect his/her Proficiency Level. Sometimes, the exam could end after 40, 30, even 25 questions.

To learn more about Adaptive Test, click on this link:

<https://www.edglossary.org/computer-adaptive-test/>

- It is called “**Adaptive Test**” because the system puts forward a new question each time depending on whether the examinee answers a question correctly or wrongly.

Please See Below the Level of the examinee based on the number of questions he/she is able to answer correctly;

The scores are reported on a standard scale of 0 – 50.
The levels are taken from the Council of Europe's Common European Framework of Reference (CEFR).

Score	Common European Framework of Reference Level
50	C1 or above
40-49	B2
30-39	B1
20-29	A2
10-19	A1
0-9	Below A1

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Duration of The EXAM

Based on the pace of the Test Taker, the test takes approximately 30 to 40 minutes (it could be shorter). As it is an “Adaptive Test”, it is not possible to set a specific time limit. And, no timer is displayed. The test will not end abruptly. It will allow the examinee to complete the task they are on. The test will end once the candidate's level has been determined, specifically when the candidate clicks on the arrow to go to the next task/question.

Preparations Before - During - After The Exam

Technical and Hardware Requirements For Cambridge English Placement Test (CEPT)

- a. Downloaded ZOOM Application
- b. Functional Laptop or Desktop Computer
- c. A PC camera (embedded or external)
- d. Headphone / Ear-Piece
- e. Strong Internet Connection
- f. Mouse / Touch-Pad
- g. A Google Chrome or Firefox Web-Browser (Not Microsoft Internet Explorer or Safari)

Before The Exam Date

Step one:

- Candidate downloads ZOOM application to a Desktop-computer or laptop. (Not on any smartphone)

Step Two:

- Candidate Creates a ZOOM Profile and makes sure it is functioning properly. (Candidates are strongly advised to Test-Run their computer and ZOOM before the Exam.

On The Exam Day

Step Three:

- Candidate must activate his/her ZOOM account (Open his/her ZOOM application) and “Join” a Pre-Arranged “**ZOOM Test Observation Room**”. The “Zoom Test Observation Room” ID (Meeting ID) and the Password will be provided to the candidate before the exam.

Note: The “Meeting ID” and the Password will be “**Student Specific**”. This means that the candidate must use ONLY the details given to him/her to join a particular “**ZOOM Test Observation Room**” (Meeting Room). This will ensure that the candidate is observed INSIDE a specifically pre-determined “ZOOM Test Observation Room” which will be “invigilated” and recorded by an “Online Invigilator”.

Step Four:

- When the candidate has joined the “**ZOOM Test Observation Room**” and can be seen by the host or the Online Invigilator (the teacher who will observe the candidates in a particular room), the candidate then Click on this link to access the webpage of the exam.
- ❖ **Link To The Exam Login Interface:** URL: <https://www.metritests.com/metrica>

Step Five:

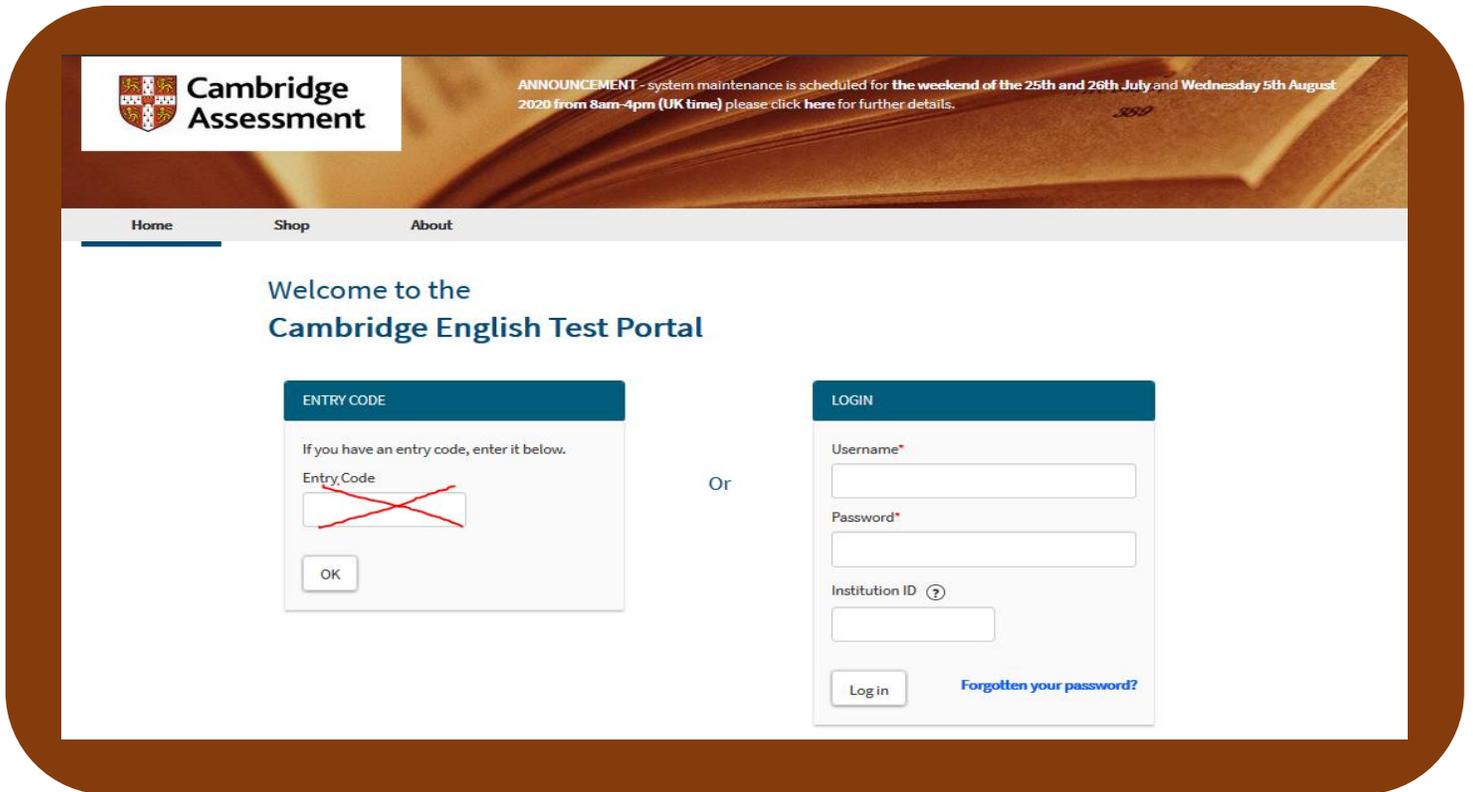
- Candidate uses the Exam Login Details (**Username, Password and Institution ID**) to reach/access the Cambridge English Placement Test (CEPT).

SAMPLE CEPT Login Details:

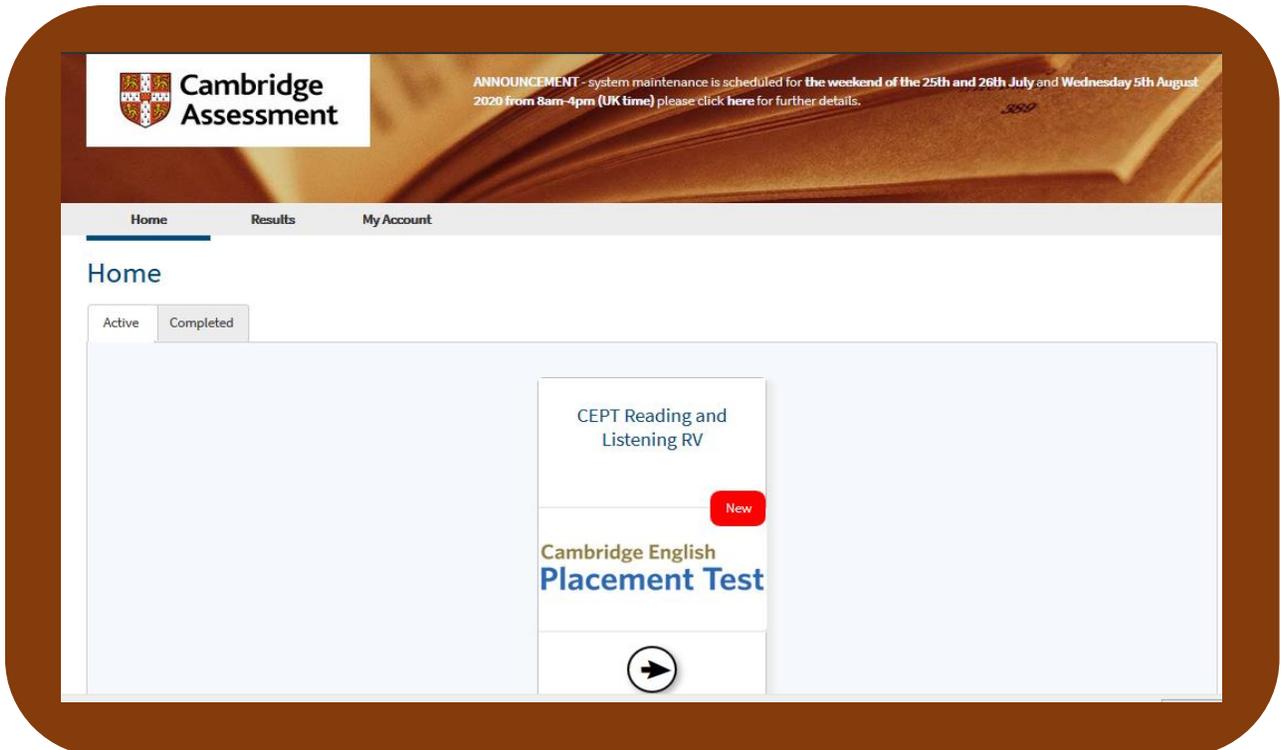
NO.	USERNAME	PASSWORD	Institution ID
1	TRGA19077	TGAHA2019	CUPUK

The next few Screen-shots show the stages the candidate will follow to access the exam.

The Exam Login Interface, After Clicking On The Link: URL: <https://www.metritests.com/metrica>



Page 1: This screen will be seen after logging in with the CEPT login details (See Page 5 for sample Number)



Page 2a: This screen will be seen Upon Clicking The Arrow Right Below The “Placement Test” (See Page 6)

The screenshot shows the Cambridge Assessment website interface. At the top left is the Cambridge Assessment logo. To its right is an announcement: "ANNOUNCEMENT - system maintenance is scheduled for the weekend of the 25th and 26th July and Wednesday 5th August 2020 from 8am-4pm (UK time) please click here for further details." Below the announcement is a navigation bar with "Home", "Results", and "My Account" links. The main heading is "CEPT Reading and Listening RV". Below this is the instruction "Please fill in the form below." and a note: "* You must complete all of these fields." The form section is titled "Your Details" and contains the following fields: "First name*" (text input), "Last name (Family name)*" (text input), "Date of Birth*" (three dropdown menus for DD, MM, and YYYY), and "Where do you come from? (your nationality)*" (dropdown menu with "Please select" as the current selection).

Page 2b: The screen below will be seen when candidate scrolls down the page. Candidate **MUST** enter his/her “**TEMPORARY STUDENT NUMBER**” in the box indicates for “**Candidate ID**”, and click on “**Submit**”

The screenshot shows the continuation of the registration form. It includes "Gender" and "First language" dropdown menus, both currently set to "Please select". Below these is a horizontal separator line. The "Contact Details" section includes an "Email address" field with a help icon, a "Phone number [dialling code] [number]" field with two input boxes, and a "Candidate Id" field which is circled in red. At the bottom of the form are "Back" and "Submit" buttons.

Sample Test (Demo)

In order to get prospective students acquainted with the exam format, content, etc., a “Demo Test” can be reached by clicking on the link below;

Free Online Demo:

https://www.metritests.com/metricatestdelivery/Assessment/Assignment?test=CEPT_Demo

Important Summaries

- ❖ Prospective Students **MUST** be provided with a **Tentative Student Number (TSN)**. Candidates can **ONLY be validated** via their TSN (Tentative Student Number), not by name, surname or passport number (although these are also required personal details). **Students with no Tentative Student Number (TSN)** will NOT have access to the exam.

- ❖ Placement and Exemption Exam will be administered ONLINE. Prospective Students must download, install and create a ZOOM profile.

- ❖ The English Preparatory School will provide prospective students with the follow;
 - ✓ Login details for “**ZOOM Test Observation Room**” (**Meeting ID & Password**)
 - ✓ Login details (**Username, Password and Institution ID**) to reach/access the Cambridge English Placement Test (CEPT)

- ❖ The Cambridge English Placement Test is based on the Adaptive Test Principle. To learn more about what an Adaptive Test is, please click on the link below;
<https://www.edglossary.org/computer-adaptive-test/>

Important Recommendation

Online Application Form: To ensure systematic registration for the Online Placement & Exemption Exam, we strongly recommend that you implement or make provision for an **Online Registration Form** on your Website (International Students Office website). Please find below the details we would like you to ask for on the form. We ask that you please collect and forward them to the English Preparatory School for processing. Students fill in these details on your website.

- ❖ **Name / Surname:**
- ❖ **Nationality:**
- ❖ **Current Country of Residence:**
- ❖ **Tentative Student Number (TSN): (Issued during Pre-Registration)**
- ❖ **Valid/Active Email Address:** (Exam details will be forwarded to this address)

- ❖ **Where Would You Like To Take The Exam?**
 - In my country
 - I am already in Turkey. So, at my home
 - I am already in Turkey. So, at the Test Center in Turkey

Note:

- **The number of candidates that will be admitted to take the exam at our Bahçelievler Campus Test Center will be limited and strictly regulated.**

EXAM DATES & RELATED DETAILS

Considering the fact that it might take you more than a week to put a few things in place (Acquiring a Tentative Student Number and making Provision for an Exam Application Form on your web-page, it would be best to start giving the exam from the date indicated in the table below.

In the previous years, we administered the exam at 10 different times/dates. And, it ran through to September. We are resuming the 2020 - 2021 academic year in the month of October. So, the Exam for this year can run into the first two weeks of October.

No.	Exam Date	Exam Format & Possible Location of Candidate	Time	Note
1	07.08.2020	<p>Online</p> <ul style="list-style-type: none"> For Candidates in their country For Candidates residing in Turkey For Candidates taking the exam at the Test Center in İstanbul, Turkey 	<p>14.00 (2pm) Turkish Time</p>	<p>There will be ten (10) Zoom Test Observation Rooms to accommodate 10 students each. Total Capacity=100 candidates per week Prospective students will be informed of the exact Zoom Test Observation Room they will be during the exam. They'll be informed via email.</p>
2	14.08.2020	<p>Online</p> <ul style="list-style-type: none"> For Candidates in their country For Candidates residing in Turkey For Candidates taking the exam at the Test Center in İstanbul, Turkey 	<p>14.00 (2pm) Turkish Time</p>	
3	21.08.2020	Same	Same	
4	28.08.2020	Same	Same	
5	04.09.2020	Same	Same	
6	11.09.2020	Same	Same	
7	18.09.2020	Same	Same	
8	25.09.2020	Same	Same	
9	02.10.2020	Same	Same	
10	09.10.2020	Same	Same	

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