



Erasmus+



Erasmus+

Orientation Program

for Outgoing Students

11.04.2018





ISTANBUL AYDIN ÜNİVERSİTESİ ONLINE RANDEVU SİSTEMİ



+90 (212) 444 1 428

erasmus.aydin.edu.tr



ERASMUS+ HAREKETLİLİĞİ BOYUNCA YAPILMASI GEREKENLER



HAREKETLİLİK ÖNCESİ

- *Partner üniversite' nin başvuru işlemleri,
- 1- Learning Agreement – Approval form (Sadece Enstitü için),
- 2- Enstitü öğrencileri için özel formlar,
- 3-Kabul mektubu,
- 4-Vize yazısı,
- 5- Hibe sözleşmesi.
- 6- OLS Sınavı

HAREKETLİLİK SÜRESİNCE

- 1 –Katılım Sertifikası (Confirmation of arrival kısmı),
- 2- Öğrenci Bilgi Formu,
- 3-Learning changes (Gerekirse)
- 4-Extension Form (Gerekirse)
- 5- OLS Kursu

HAREKETLİLİK SONRASI

- 1- (Eğer varsa) Geçilemeyen dersleri gösteren belge,
- 2- Duration Sheet (Confirmation of departure kısmı),
- 3- Transkript, Recognition
- 4- Pasaport,
- 5- Nihai rapor,
- 6- OLS Sınavı



HAREKETLİLİK ÖNCESİ GEREKLİ EVRAKLAR



1- LEARNING AGREEMENT – APPROVAL FORM

2- KABUL MEKTUBU

3- ENSTİTÜ ÖĞRENCİLERİ İÇİN ÖZEL FORMLAR,

4-VİZE YAZISI

5-HİBE SÖZLESMESİ

6- OLS SINAVI

22.11.2017



LEARNING AGREEMENT

GENEL



Higher Education
Learning Agreement for Studies
Student's name

Öğrencinin Adı ve Soyadı

Kimlik ve Eğitim bilgileri

IAU bilgileri

Partner Üniversite bilgileri

Partner Üniversitede alınacak olan dersler

Partner Üniversitede alınacak olan derslerin IAU eşdeğerlikleri

IAU ve Partner imza bölgesi

Student	Last name (s)	First name (s)	Date of birth	Nationality ¹	Sex [M/F]	Academic year	Study cycle ²	Subject area, Code ³
Sending Institution	Name	Faculty	Erasmus code ⁴ (if applicable)	Department	Address	Country, Country code ⁵	Contact person name ⁶	Contact person e-mail / phone
	Istanbul Aydın University		TR ISTANBU 25		Besiyol, İnönü Cd. No:38, 34295 Küçükçekmece/İstanbul	TR		
Receiving Institution	Name	Faculty	Erasmus code (if applicable)	Department	Address	Country, Country code	Contact person name	Contact person e-mail / phone

Study Programme at Receiving Institution
Planned period of the mobility: from [month/year] to [month/year]

Table A Before the mobility	Component ⁷ code (if any)	Component title (as indicated in the course catalogue ⁸) at the receiving institution	Semester [e.g. autumn / spring / term]	Number of ECTS credits (or equivalent) ⁹ to be awarded by the receiving institution upon successful completion
1				
2				
3				
4				
5				
6				
7				
				Total

Web link to the course catalogue at the receiving institution describing the learning outcomes: [web link to the relevant information]

The level of language competence in _____ [the main language of instruction] that the student already has or agrees to acquire by the start of the study period is:
A1 A2 B1 B2 C1 C2 Native speaker

Table B Before the mobility	Component code (if any)	Component title (as indicated in the course catalogue) at the receiving institution	Semester [e.g. autumn / spring / term]	Number of ECTS credits (or equivalent) for the group of educational components in the student's degree that would normally be completed at the sending institution and which will be replaced by the study abroad
1				
2				
3				
4				
5				
6				
7				
				Total

By signing this document, the student, the sending institution and the receiving institution confirm that they approve the proposed Learning Agreement and that they will comply with all the arrangements agreed by all parties. Sending and receiving institutions undertake to apply all the principles of the Erasmus Charter for Higher Education relating to mobility for studies (or the principles agreed in the inter-institutional agreement for institutions located in Partner Countries). The sending institution and the student should also commit to what is set out in the Erasmus+ grant agreement. The receiving institution confirms that the educational components listed in Table A are in line with its course catalogue and should be available to the student. The sending institution commits to recognise all the credits gained at the receiving institution for the successfully completed educational components and to count them towards the student's degree as described in Table C. Any exceptions to this rule are documented in an annex of this Learning Agreement and agreed by all parties. The student and receiving institution will communicate to the sending institution any problems or changes regarding the proposed mobility programme, responsible persons and/or study period.

Commitment	Name	Function	Phone number	Email	Date	Signature
Student		Student				
Responsible person ¹⁰ at the Sending Institution (IAU)		Erasmus+ Departmental Coordinator				
Responsible person ¹¹ at the Sending Institution (IAU)	PINAR ELBASAN	Erasmus+ Institutional Coordinator	4441428/12820	pinarelbasan@aydin.edu.tr		
Responsible person at the Receiving Institution						

Öğrenciler;
Fakültelerindeki Erasmus Bölüm koordinatörleri ile gidecekleri üniversitenin sitesinden derslerini seçerek bu formu doldurmalıdır.

LEARNING AGREEMENT KODLARI



Erasmus+



Study cycle ²	Subject area, Code ³

Eğitim seviyesi

Eğitim kodu

Kodlar Learning Agreement' in son sayfasındadır.

EGİTİM KODU

Link Learning Agreement' in son sayfasındadır.

Asagıdaki linke girerek sağdaki kod bulunmalı

http://ec.europa.eu/education/tools/isced-f_en.htm

ISCED-F 2013 Search Tool

Help

Find a code:

busi

- 0410: Business and administration, not further defined (04.0, 04.1, 04.2 - 3, 34, 340)
- 0419: Business and administration, not elsewhere classified (04.9 - 349)
- 0488: Business, administration and law, interdisciplinary programmes

Clear selected codes

LEARNING AGREEMENT
RECEIVING VE SENDING
BÖLÜMÜ



Study Programme at Receiving Institution				
Planned period of the mobility: from [month/year] to [month/year]				
Table A Before the mobility	Component ⁷ code (if any)	Component title (as indicated in the course catalogue ⁸) at the receiving institution	Semester [e.g. autumn / spring/ term]	Number of ECTS credits (or equivalent) ⁹ to be awarded by the receiving institution upon successful completion
1				
2				
4				
6				
				Total
Web link to the course catalogue at the receiving institution describing the learning outcomes: [web link to the relevant information]				
The level of language competence in _____ [the main language of instruction] that the student already has or agrees to acquire by the end of the study period is: A1 <input type="checkbox"/> A2 <input type="checkbox"/> B1 <input type="checkbox"/> B2 <input type="checkbox"/> C1 <input type="checkbox"/> C2 <input type="checkbox"/> Native speaker <input type="checkbox"/>				

Ders Numrası

Ders Adı

Ders Kodu

Dersin ECTS Kredisi

Alınan Toplam ECTS

Öğrencinin Dil
Sertifika Derecesi

Learning Agreement' in 2. kısmı olan **sending Institution** kısmı da aynı şekilde doldurulmaktadır.

Partner Üniversiteden alınabilecek kredi sayısı en az 29 en fazla 31 olmak zorundadır.



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LEARNING AGREEMENT İMZA BÖLÜMÜ



Erasmus+

Commitment	Name	Function	Phone number	Email	Date	Signature
Student		Student				
Responsible person ¹⁰ at the Sending Institution (IAU)		Erasmus+ Departmental Coordinator				
Responsible person ¹¹ at the Sending Institution (IAU)	PINAR ELBASAN	Erasmus+ Institutional Coordinator	4441428/ 12820	pinarelbasan@aydin.edu.tr		
Responsible person at the Receiving Institution						

Öğrenci imza ve tarih

Erasmus Bölüm koordinatörü imza ve tarih

Erasmus Kurum koordinatörü imza, tarih ve mühür

Partner üniversite.

SOSYAL BOLUMLER VE FEN BILIMLERI ENSTİTÜSÜ ÖĞRENCİLERİ

Enstitü öğrencilerinin Tez,
Dönem proje konusu, Danışman
onay formu gibi yüksek önem
arz eden dökümanlarını Larning
Agreement hazırlamadan önce
bağlı oldukları enstitüye teslim
ederek onaylamaları
gerekmektedir.



T.C.
İSTANBUL AYDIN ÜNİVERSİTESİ
FEN BİLİMLERİ ENSTİTÜSÜ
DÖNEM PROJE KONUSU ONAY FORMU

Tarih : .../.../20...

Öğrencinin Adı ve Soyadı :

Öğrenci Numarası :

Programı :

Dönem Proje Konusu :.....

.....

.....

Dönem Proje Danışmanı

Adı Soyadı :

İmza :

Ana Bilim Dalı Başkanı

Adı Soyadı :

İmza :

Fen Bilimleri Enstitüsü'nün Onayı (Enstitü sekreterliği tarafından doldurulacaktır.)

Yönetim Kurulu Karar No :

Yönetim Kurulu Karar Tarihi :



YÜKSEK LISANS VE DOKTORA TANINMA FORMU



KREDİ VE DERS EŞDEĞERLİĞİ TANINMA FORMU
APPROVAL FORM OF COURSE EQUIVALENTS AND CREDITS

AKADEMİK YIL/ACADEMIC YEAR: 2015 - 2016

ENSTİTÜ/INSTITUTE:

BÖLÜM/DEPARTMENT:

Öğrenci Ad Soyad /Student's Name: Gönderen Kurum/Sending Institution: Istanbul Aydın University Ülke/Country: Turkey

Alici Kurum/ Receiving Institution: Ülke/Country:

ALICI KURUM/RECEIVING INSTITUTION
Öğrenci alıcı kurumdaki öğrenim(staj) boyunca aşağıdaki dersleri alacaktır.
During the student's study at Receiving Institution, the student will attend the following courses/training:

İSTANBUL AYDIN ÜNİVERSİTESİ/ISTANBUL AYDIN UNIVERSITY
Öğrenim sonrası aşağıdaki dersler İstanbul Aydın Üniversitesi tarafından tanınacaktır.
Upon approval in all courses/training, equivalence to the following subjects will be provided at Istanbul Aydın University:

Ders Kodu Course Unit Code	Dersin Adı - Title of the Course Unit	AKTS ECTS	Ders Kodu Course Unit Code	Dersin adı - Title of the Course Unit	AKTS ECTS

Tez kodu

Tez adı

↑

Öğrenci İmzası/Student's Signature: Tarih/Date:

Alınan dersin erts kredisi **Öğrencinin imzası ve tarih.**

.....
Sadece İAU Koordinatörler/Only İAU Coordinators

Akademik ve idari imzalar

Name and Signature of the Thesis/Project Adviser – Tez/Proje Danışmanı* Ad Soyad İmza:	Name and Signature of the Head of Department- Anabilim Dalı Başkanı Ad Soyad İmza:	Name and Signature of the Erasmus+ Departmental Coordinator – Erasmus+ Bölüm Koordinatörü Ad Soyadı İmza:	Name and Signature of the Director/Vice Director of the Institute– Enstitü Müdür/Müdür Yardımcısı Ad Soyad İmza:	Name and Signature of the Erasmus+ Institutional Coordinator – Erasmus+ Kurum Koordinatörü Ad Soyad İmza:
Date – Tarih:.....	Date – Tarih:.....	Date – Tarih:.....	Date – Tarih:.....	Date – Tarih:.....



Erasmus+

KABUL MEKTUBU



Hochschule Aschaffenburg • Würzburger Straße 45 • D-63743 Aschaffenburg

To whom it may concern

International Office

Incoming coordinator
Nora Seiterle
Tel: 06021 – 4206 - 850

E-Mail: international-office@h-ab.de

Aschaffenburg, 30 Jul. 13

Letter of Acceptance

Name	SERKAN SAPMAZTÜRK
Date of birth	03.01.1994
Place of birth	Istanbul, Turkei

We hereby confirm that the above mentioned student is accepted as an exchange student within the framework of LLP ERASMUS the University of Applied Sciences Aschaffenburg for the winter term 2013/2014 (September 2013 – February 2014)

If you have any further question please don't hesitate to contact us.

With kind regards,

Hochschule für angewandte Wissenschaften
Fachhochschule Aschaffenburg
Würzburger Str. 45
63743 Aschaffenburg
i.A. Nora Seiterle
International Office

Hareketlilik Başlangıç ve Bitiş Tarihleri Mutlaka
Gün/Ay/Yıl olarak belirtilmeli

ViZE YAZISI

Vize işlemlerinin
tamamından
öğrenciler
sorumludur.

Evrak Tarih ve Sayısı: [REDACTED]



REPUBLIC OF TURKEY
ISTANBUL AYDIN UNIVERSITY RECTORATE
International Relations Directorate
Erasmus + Office



Number : [REDACTED]
Subject : For Visa Application ([REDACTED])

03/02/2016

CONSULATE GENERAL GERMANY IN ISTANBUL

This is to certify that **Serkan Sapmaztürk** who was born in Mus on **03.01.1994** is a student of Istanbul Aydın University in the Faculty Of Economics And Administrative Sciences, Department of Business Management (English). Mrs. Turut will study from **September 1, 2013 till February 28, 2014** at the **Hochschule Aschaffenburg – University of Applied Sciences, Germany** as Erasmus student under the framework of European Commission's LLP/Erasmus Program.

Serkan Sapmaztürk will not pay any tuition fees to the host institution and will receive **2125 (Two Thousand One Hundred Twenty Five) Euro** total grant to cover his fundamental living expenses. This EU Grant will be paid to the student by the Center for European Union Education and Youth Programs (Turkish National Agency) via Istanbul Aydın University.

We would appreciate if you would provide the necessary assistance to **Serkan Sapmaztürk** on his visa process.

With our thanks and kindest regards,

Prof.Dr.Yadigar İZMİRLİ
Rector

02/02/2016 Specialist
02/02/2016 Coordinator
02/02/2016 Director.

Serkan SAPMAZTÜRK
İsmail Can TEMİZEL
Pınar ELBASAN
Prof.Dr. Zafer ASLAN

To Verify Documents : <https://ebys.aydin.edu.tr/en/Vision/Dogrula/>

Address: Beyoğlu Mah. İnönü Cad. No:38 Sefaköy, 34295 Küçükçekirce / İSTANBUL

For Information: İsmail Can TEMİZEL

Phone: 444 1 428

Web: <http://www.aydin.edu.tr/>

Title: Specialist





Erasmus+

■■■ , 2017-07-17

Online Linguistic Support

Students need to send the OLS results to erasmus@aydin.edu.tr

The overall level obtained in the language assessment (English) is: **C1** according to the [CEFR](#).

C1

You can understand long, complex speeches and texts and identify implicit, abstract and finer shades of meaning.



Your detailed English language levels in the assessed language competences are:

Reading Comprehension - B2

You can read articles and reports concerned with contemporary problems in which the writers adopt particular attitudes or viewpoints. You can understand contemporary literary prose.

Listening Comprehension - C1

You can understand extended speech, including idiomatic and dialectal jargon, even when it is not clearly structured and when relationships are only implicitly and not explicitly expressed. You can understand televised programmes and films without too much effort.

Grammar - B2

You understand relatively complex grammatical structures and the relationship between ideas as indicated by high level connecting devices.

Vocabulary - C1

Your good command of vocabulary on a broad range of general, academic, professional and leisure topics enables you to understand most written texts.

Key Communicative Phrases - C1

You can identify different degrees of nuances relating to emotions, satire, humour, subjectivity and objectivity as well as shifting register, in a wide range of socio-linguistic contexts. This includes recognising inferred meaning even in the latest forms of written communication such as internet chats and text-messaging.





Yurtdışına Çıkmadan Önce...



- ✓ Kalacağınız yeri mutlaka ayarlayın. (Gerekirse karşı üniversitenin Erasmus+ ofisinden yardım alabilirsiniz)
- ✓ Erasmus+ hibesi hariç mutlaka yanınızda para bulundurun
- ✓ Üniversite, ülke ve şehir hakkında detaylı araştırma yapın. (özellikle acil durumda aramanız gereken numaralar ve toplu taşıma olanakları)
- ✓ Karşı üniversitenin düzenleyeceği oryantasyon programına mutlaka katılın!
- ✓ Pasaport ve vizenizin bir kopyasını e-mailinizde tutun
- ✓ İstanbul Aydın Üniversitesi ve ülkemizin bir temsilcisi olduğunuzu aklınızdan çıkarmadan hareket edin!



Erasmus+



HAREKETLİLİK SÜRESİNCE

1-DURATION SHEET

2-STUDENT INFORMATION FORM

3-CHANGES OF THE LEARNING AGREEMENT (GEREKİRSE)

4-EXTENSION FORM (GEREKİRSE)

5- OLS KURSU





CONFIRMATION OF ARRIVAL

Erasmus+



ISTANBUL AYDIN UNIVERSITY
ERASMUS OFFICE



CONFIRMATION OF ERASMUS STUDY PERIOD (DURATION SHEET)

The present form shall be completed by the International Office of the Host Institution

Dear Colleague;

This form is used to record the Erasmus duration of the student mentioned below at your institution.
Thank you very much for your collaboration.

Istanbul Aydın University
Erasmus Office

CONFIRMATION OF ARRIVAL TO HOST INSTITUTION

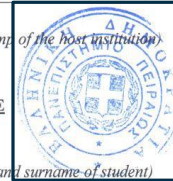
This is to confirm that **SERKAN SAPMAZTÜRK** (first name and surname of student)

has arrived at, **HOCHSCHULE ASCHAFFENBURG** (name of receiving institution)

on, **Friday 26 / 09 / 2014** (date)

Dr. Christina Köhler
Head of the International Relations

(signature and stamp of the host institution)



CONFIRMATION OF DEPARTURE (to be filled at departure)

This is to confirm that _____ (first name and surname of student)

the student of Istanbul Aydın University has attended the courses at

_____ (name of receiving institution)

departured on, _____ / _____ / _____ (date)

_____ (signature and stamp of the host institution)

The Original of this document shall be returned by the student to :

Istanbul Aydın University Erasmus Office Florya Campus Besyol Mah. İnönü Cad. Sefaköy - Kucukcekmece /

Bu form, öğrenci karşı okula vardığı gün doldurulup IAU Erasmus+ ofisine gönderilmelidir.

+
ogram
students

STUDENT INFORMATION FORM

1. Öğrencinin adı ve soyadı,
2. Gittiği ülke,
3. Gittiği üniversite,
4. Eğitim gördüğü fakülte,
5. Eğitim gördüğü bölüm,
6. Erasmus kalacağı ikamet,
7. Erasmus boyunca kullanacağı cep numarası.

Bu form, öğrenci karşı okula vardığı gün doldurulup İAU Erasmus+ ofisine gönderilmelidir.



ERASMUS+ STUDENT MOBILITY
STUDENT INFORMATION FORM



1	NAME & SURNAME	
2	HOST COUNTRY	
3	HOST UNIVERSITY	
4	FACULTY	
5	DEPARTMENT	
6	RESIDENCE (FLAT or DORMITORY)	
7	ADDRESS	
	MOBILE NUMBER	

Please return this completed form, **together with:**

1. Duration Form (Arrival Section)

to Istanbul Aydın University's Erasmus+ Office via email at: erasmus@aydin.edu.tr



CHANGES OF THE LEARNING AGREEMENT



1. Ders Numarası,
2. Silinen dersin kredisi,
3. Silinen dersin adı,
4. Silinen dersin onay kutusu,
5. Silinme sebebi,
6. Silinen dersin ECTS kredisi
7. Eklenen dersin kodu,
8. Eklenen dersin adı,
9. Eklenen dersin onay kutusu
10. Eklenme sebebi
11. Eklenen dersin kredisi

Exceptional changes to Table A
(to be approved by e-mail or signature by the student, the responsible person in the sending institution and the responsible person in the receiving institution)

Table A During the mobility	Component code (if any)	Component title (as indicated in the course catalogue) at the receiving institution	Deleted component [tick if applicable]	Added component [tick if applicable]	Reason for change	Number of ECTS credits (or equivalent) to be awarded by the receiving institution upon successful completion of the component
1	2	3	<input type="checkbox"/> 4	<input type="checkbox"/>	5	6
2	7	8	<input type="checkbox"/>	<input type="checkbox"/> 9	10	11
3			<input type="checkbox"/>	<input type="checkbox"/>		
4			<input type="checkbox"/>	<input type="checkbox"/>		
5			<input type="checkbox"/>	<input type="checkbox"/>		
6			<input type="checkbox"/>	<input type="checkbox"/>		
7			<input type="checkbox"/>	<input type="checkbox"/>		
8			<input type="checkbox"/>	<input type="checkbox"/>		

Changes Learning Agreement' in 2. kısmı olan **sending Institution** kısmı da aynı şekilde doldurulmaktadır.

Bu cetvel, learning Agreement' in son sayfasındadır.

¹⁰ Reasons for exceptional changes to study programme abroad:

Reasons for deleting a component

- A1) Previously selected educational component is not available at receiving institution
- A2) Component is in a different language than previously specified in the course catalogue
- A3) Timetable conflict
- A4) Other (please specify) 5

Reason for adding a component

- B1) Substituting a deleted component
- B2) Extending the mobility period
- B3) Other (please specify) 10



CHANGES OF THE LEARNING AGREEMENT



Commitment	Name	Function	Date	Signature
Student		<i>Student</i>		
Responsible person at the Sending Institution (IAU)		<i>Erasmus+ Departmental Coordinator</i>		
Responsible person at the Sending Institution (IAU)	PINAR ELBASAN	<i>Erasmus+ Institutional Coordinator</i>		
Responsible person at the Receiving Institution				

**Sırası ile;
Öğrenci ve Receiving imzalanacak, receiving mühürlenecek sonra İAU Erasmus ofisine
gönderilecek ve departmental ile institutional imzalanıp mühürlenecek.**

EXTENSION FORM

1. Öğrencinin adı, soyadı, erasmus ikameti, telefon numarası ve bulunduğu üniversite,
2. Eğitim süresi ve uzatma sonrası eğitim aralığı,
3. Öğrencinin imza tarihi ve imzası,
4. Sırasıyla, Partner üni bölüm ve kurum koordinatörü, lau bölüm ve kurum koordinatörü ve Erasmus + Ofis uzmanının imza, tarih ve mühürleri.

Dönem uzatan öğrenciler ilk dönem tamamladıkları evrakları aynı şekilde ikinci dönem için de tamamlamak zorundadır.



Istanbul Aydın University Request for extension of the period of study OUTGOING

20.../20...!

1	Student's name
	Student's address in host city:
	Telephone Nr:
	Host university
2	Period of study	from/...../20..... till/...../20.....
	Extension period	from/...../20..... till/...../20.....
	Reasons for extension
3	
4	/20.....
5	Departmental coordinator's approval of the HOST university	<input type="checkbox"/> approved <input type="checkbox"/> unapproved/...../20..... Name Signature
	Institutional coordinator's approval of the HOST university	<input type="checkbox"/> approved <input type="checkbox"/> unapproved/...../20..... Name Signature
	Departmental coordinator's approval of the HOME university	<input type="checkbox"/> approved <input type="checkbox"/> unapproved/...../20..... Name Signature
	Institutional coordinator's approval of the HOME university	<input type="checkbox"/> approved <input type="checkbox"/> unapproved/...../20..... Name Signature
	Student's status due to the extension	<input type="checkbox"/> Erasmus Student <input type="checkbox"/> Free Mover/...../20..... Name of ERASMUS OFFICER (IAU) Signature

Please return this document by e-mail erasmus@aydin.edu.tr and regular post at: Istanbul Aydın University
Besyol Mah. Inonu Cad. No:40. 34295 Sefaköy / Küçükçekmece - Istanbul / TURKEY



Erasmus+



HAREKETLİLİK SONRASI

1- FAILED SUBJECT FORM (EGER GEÇİLEMİYEN DERS VARSA),

2- RECOGNITION OUTCOMES,

3- KATILIM SERTİFİKASI,

4- PARTNER ÜNİVERSİTEDEN VERİLEN TRANSKRİPT,

5- PASAPORT

6-NİHAİ RAPOR

7- OLS SINAVI

22.11.2017



BASARISIZLIK TAKİP FORMU

Bu form sadece
geçilemeyen ders
olur ise
kullanılmalıdır ve her
ders için ayrı bir
form olmalıdır.



İSTANBUL AYDIN UNIVERSITY
INTERNATIONAL RELATIONS DIRECTORATE
ERASMUS



BAŞARISIZLIK FORMU FAILED COURSES FORM

Name of the Student:	SERKAN SAPMAZTÜRK
Host Institution:	Hochschule aschaffenburg
Field of Study:	Economics
Name of the Course(s):	Rural Economy

Above mentioned student failed the stated course that s/he had taken due to the reason/s given below:

- Student did not attend exams.
- Student did not attend courses properly.
- Student did not perform assignments given.
- Student did not deliver projects/thesis.
- Student fulfilled all the obligations, yet failed.


Please specify other reasons, if any:

Name and Signature of the Host
University's Co-ordinator
(Stamp)

KATILIM SERTİFİKASI

Bu belgede karşı okula
varış tarihi ve eğitimin
bittiği tarih imzalı ve
damgalı şekilde
yazmalıdır. Aksi takdirde
nihai işlemler
başlatılmayacaktır.

**ISTANBUL AYDIN UNIVERSITY**
ERASMUS OFFICE



**CONFIRMATION OF ERASMUS STUDY PERIOD
(DURATION SHEET)**

The present form shall be completed by the International Office of the Host Institution

Dear Colleague;
This form is used to record the Erasmus duration of the student mentioned below at your institution.
Thank you very much for your collaboration.


Istanbul Aydın University
Erasmus Office

CONFIRMATION OF ARRIVAL TO HOST INSTITUTION

This is to confirm that **SERKAN SAPMAZTÜRK** (first name and surname of student)
has arrived at, **HOCHSCHULE ASCHAFFENBURG** (name of receiving institution)
on, Friday **26.09.2014** (date)

Dr. Christina Koenigsmueller
Head of the International Relations

**CONFIRMATION OF DEPARTURE
(to be filled at departure)**

This is to confirm that **SERKAN SAPMAZTÜRK** (first name and surname of student)
the student of Istanbul Aydın University has attended the courses at
HOCHSCHULE ASCHAFFENBURG (name of receiving institution)
departured on, **02.02.2015** (date)

Dr. Christina Koenigsmueller
Head of the International Relations

The Original of this document shall be returned by the student to :
Istanbul Aydın University Erasmus Office Florya Campus Besyol Mah. İnönü Cad. Sefakoy - Kucukcekirmez /



Program
Students



TRANSKRIPT

Transkript üzerinde ya da Transkript ile birlikte kesinlikle Partner üniversitedeki notların ECTS karşılıklarını gösteren bir cetvel olmalı. Eğer yok ise karşı okuldan hemen talep edilmelidir.

Aschaffenburg, 11.03.2014

Transcript of Records

Mr.
Serkan Sapmaztürk
born on 03.01.1994 in Istanbul

Registration Number: 2212208
Course of Studies: Allgemeinwissenschaftliche Wahlpflichtfächer/Diplom (FH)
Enrolled: 01.10.2013 - 14.03.2014

Elective Subjects	Local Grade (1)	ECTS Credits (2)	Semester (3)
3324690 Introduction to the European Union	3,7	5	20132
3324805 Business Seminar Germany	2,7	5	20132
9000042 Leadership and Management	3,3	8	20132
9000051 Business English LN	passed		20132
9940110 German Ia	3,0	5	20132
9940125 International Marketing	3,3	2,5	20132

Hochschule für angewandte Wissenschaften
Fachhochschule Aschaffenburg
Würzburger Str. 45
63743 Aschaffenburg
Stamp/Signature

(1) Descriptions of the Institutional Grading Scale:

Local Grade	Definition
1,0 - 1,5	excellent / very good
1,6 - 2,5	good
2,6 - 3,5	satisfactory
3,6 - 4,0	sufficient
4,1 - 5,0	fail

(2) ECTS Credits (only displayed if applicable):

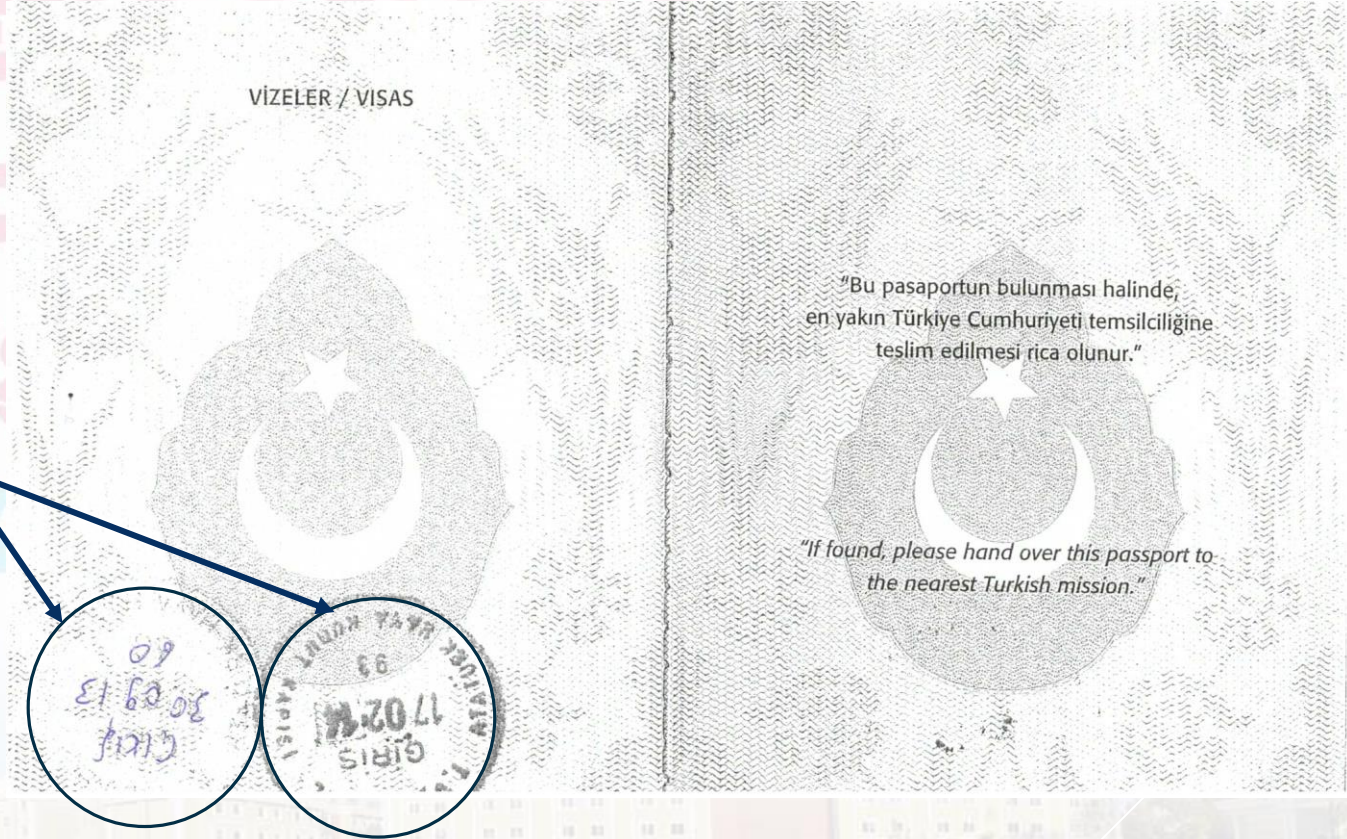
1 full academic year = 60 credits
1 semester = 30 credits

(3) Semester:

200*1: summer term
200*2: winter term

PASAPORT GİRİS - ÇIKIS FOTOKOPİSİ

Mühürlerin okunur bir biçimde olması gerekmektedir. Okunamayacak durum da ise görevliden tekrar mühürlemesini istenmelidir. Net okunamayan ya da damgalanmayan pasaportlar kabul edilmeyecektir.





Erasmus+

Online Linguistic Support

Failure in sending the OLS results to erasmus@aydin.edu.tr will affect the 20% grant payment

■■■ 2017-10-31

The overall level obtained in the language assessment (English) is: **C1** according to the [CEFR](#).

C1

You can understand long, complex speeches and texts and identify implicit, abstract and finer shades of meaning.



Your detailed English language levels in the assessed language competences are:

Reading Comprehension - C2

You can read with ease virtually all forms of the written language, including abstract, structural or linguistically complex texts such as manuals, specialized articles and literary works.

Listening Comprehension - C1

You can understand extended speech, including idiomatic and dialectal jargon, even when it is not clearly structured and when relationships are only implicitly and not explicitly expressed. You can understand televised programmes and films without too much effort.

Grammar - B2

You understand relatively complex grammatical structures and the relationship between ideas as indicated by high level connecting devices.

Vocabulary - B2

You understand a wide range of lexical terms and expressions, including common idioms and phrasal verbs relating to most general topics as well as your field of specialisation.

Key Communicative Phrases - C1

You can identify different degrees of nuances relating to emotions, satire, humour, subjectivity and objectivity as well as shifting register, in a wide range of socio-linguistic contexts. This includes recognising inferred meaning even in the latest forms of written communication such as internet chats and text-messaging.



TRANSKRİPT'İN SON HALİ

Tüm nihai işlemler
tamamlandıktan sonra
öğrencinin transkript'inde
gittiği döneme ait bir yıldız
bulunur.



T.C. Kimlik No	26441004124	Öğrenci No	B1006.050052
Soyadı	SEKMAN	Fakülte	İKTİSADİ İDARİ BİLİMLER FAKÜLTESİ
Adı	SAPMAZTÖRK	Bölüm	SIYASET BİLİMİ VE ULUSLARARASI İLİŞKİLER (İNGİLİZCE)
Doğum Tarihi	18.05.1989	Kayıt Tarihi	02.09.2010

1. Yarıyıl										2. Yarıyıl									
TÜR	DERS ADI	AKTS	KR	HN	NxKR	TÜR	DERS ADI	AKTS	KR	HN	NxKR								
Z	ATA103	PRINCIPLES OF ATATÜRK AND THE HISTORY OF REVOLUTIONS-I	2.0	2.0	T	0	Z	ATA104	PRINCIPLES OF ATATÜRK AND THE HISTORY OF REVOLUTIONS-II	2.0	2.0	T	0						
Z	BUS109	MATHEMATICS FOR BUSINESS-I	6.0	3.0	CC	12	Z	BUS110	MATHEMATICS FOR BUSINESS-II	5.0	3.0	BA	17.5						
Z	ECON201	MICROECONOMICS	5.0	3.0	AA	20	Z	ECON110	INTRODUCTION TO MACROECONOMICS	5.0	3.0	BA	17.5						
Z	ENG101	PROFESSIONAL ENGLISH-I	4.0	3.0	T	0	Z	ENG102	PROFESSIONAL ENGLISH-II	4.0	3.0	T	0						
Z	LAW102	INTRODUCTION TO LAW	5.0	3.0	BB	15	Z	PSIR102	INTRODUCTION TO INTERNATIONAL RELATIONS	6.0	3.0	BA	21						
Z	PSIR101	INTRODUCTION TO POLITICAL SCIENCE	5.0	3.0	CB	12.5	Z	PSIR104	INTRODUCTION TO MANAGEMENT	5.0	3.0	DD	5						
Z	PSIR103	INTRODUCTION TO SOCIOLOGY	5.0	3.0	AA	20	Z	PSIR106	CONSTITUTIONAL LAW	5.0	3.0	AA	20						
Z	TLL101	TURKISH LANGUAGE-I	2.0	2.0	T	0	Z	TLL102	TURKISH LANGUAGE-II	2.0	2.0	T	0						
Aldığı Kredi	26	Dönem Ortalaması				3.06	Aldığı Kredi	26	Dönem Ortalaması				3.12						
Aldığı Top. Kredi	26	Genel Not Ortalaması				3.06	Aldığı Top. Kredi	52	Genel Not Ortalaması				3.09						

3. Yarıyıl										4. Yarıyıl *									
TÜR	DERS ADI	AKTS	KR	HN	NxKR	TÜR	DERS ADI **	AKTS	KR	HN	NxKR								
Z	ECON205	STATISTICS-I	5.0	3.0	CB	12.5	Z	ERA	CENTRAL EUROPE AND THE GREAT POWERS 1919-1939	6.0	6.0	AA	24						
Z	LAW206	INTERNATIONAL LAW	5.0	3.0	DD	5	Z	ERA	ECONOMY, HISTORY OF EUROPE 19TH-20TH CENTURY	6.0	3.0	AA	24						
Z	PSIR203	HISTORY OF WORLD POLITICS-I	5.0	3.0	CC	10	Z	ERA	DICTATORSHIPS IN COMPARISON	6.0	6.0	AA	24						
Z	PSIR205	THEORY OF INTERNATIONAL RELATIONS	5.0	3.0	AA	20	Z	ERA	BUDAPEST VIENNA PRAGUE: URBAN SOCIETY AND CULTURE	6.0	3.0	AA	24						
Z	PSIR211	TURKISH STATE AND ADMINISTRATIVE STRUCTURE	5.0	3.0	DD	5	Z	ERA	HISTORY OF DAILY LIFE ALBANIA	6.0	3.0	AA	24						
Z	SBUZ09	ADMINISTRATION AND LEADERSHIP	5.0	3.0	BA	17.5													
Aldığı Kredi	30	Dönem Ortalaması				2.33	Aldığı Kredi	30	Dönem Ortalaması				4.00						
Aldığı Top. Kredi	82	Genel Not Ortalaması				2.81	Aldığı Top. Kredi	112	Genel Not Ortalaması				3.13						

Açıklamalar:

- * İşaretili dönemlerde bulunan dersler, ERASMUS Değişim Programı çerçevesinde yurtdışında alınmıştır.
- ** ERASMUS çerçevesinde alınan derslere ait ders kodu bulunmuyor ise 'ERA' kodu kullanılmıştır.

Transfer Edilen Toplam Kredi : 16

Hesaplamalarda AKTS (ECTS) kredisi kullanılmıştır.

AA: 4.00 BA:3.50 BB:3.00 CB:2.50 CC:2.00 DC:1.5 DD:1.00 FD:0.50 FF:0.00 F:Başarısız M:Muaf NA:Devamsız I:Eksik T:Transfer P:Başarılı KR:Kredi HN:Harf Notu NxKR:Notu x Kredi TÜR:Ders Türü Z:Zorunlu Ders, S:Seçmeli Ders, Y:Genel Ortalamaya Katılmaz, R:Dersi Tekrar Etti

Teaching medium is in English - Eğitim dili İngilizcedir.

BU TRANSKRİPT

- 1) Soğuk damga ile mühürlenmiş
- 2) Öğrenci İşleri Daire Başkanı tarafından imzalanmış ise resmi evrak niteliğini taşır.





ÖDEME SÜRECİ İÇİN YAPILMASI GEREKENLER
(ERASMUS ÖĞRENİM / STAJ HAREKETLİLİĞİ)
THINGS TO DO FOR PAYMENT PROCESS
(ERASMUS STUDY / INTERNSHIP)



Orientation Program
for Mobility Programs

MOBILITY

**GİDİLECEK ÜLKEYE GÖRE
DENİZBANK YA DA YAPI
KREDİ EURO HESABI
AÇTIRMALISINIZ.**

**YOU NEED TO OBTAIN A EURO
ACCOUNT IN DENİZBANK OR
YAPI KREDİ DEPEND ON THE
COUNTRY YOU WILL GO.**

DAHA SONRA BANA
ULAŞARAK HİBE SÖZLEŞMESİ
YAPMALISINIZ

THEN YOU HAVE TO REACH ME
IN ORDER TO SIGN THE
CONTRACT





Erasmus+

ÖDEME SÜRECİ PAYMENT PROCESS



**GİTmeden Önce Ödemeyiz
%80'lik kısmı dönüşte ise
kalan %20'lik ödemeyiz
hesabınıza yatar.**

**BEFORE YOU LEAVE YOU GET 80%
OF YOUR PAYMENT AND AFTER
YOUR RETURN YOU GET THE 20%
PAYMENT.**

%20 LİK ÖDEMENİN YATMASI İÇİN;

- EN AZ ALINAN KREDİNİN 3TE 2 SİNDEN BAŞARILI OLMAK,
- OLS VE AB ANKETİ DULDURMAK ZORUNLUDUR.

**IN ORDER TO GET THE REMAINING
20%;**

- YOU NEED TO BE SUCCESSFUL AT LEAST AT 2 OUT OF THE 3 TOTAL ECTS CREDITS.
- YOU MUST COMPLETE THE OLS EXAMS AND THE EU SURVEY.





ERASMUS ÖĞRENİM/STAJ HAREKETLİLİĞİ İÇİN HİBE
MİKTARLARI /
THE AMOUNT OF GRANTS FOR ERASMUS+ STUDY
/INTERNSHIP



Erasmus



Erasmus+
Orientation Program
for outgoing students
22.11.2017

Lütfen linke bakınız:

<https://www.aydin.edu.tr/en-us/international/erasmus/outgoing-students/Pages/BEFORE-LEAVING-IAU.aspx>





Erasmus+



ÖZEL DURUMLAR/ EXTREME CASES

Herhangi bir özel duruma istinaden geri dönmek isteyen öğrencinin durumunu belgeleyerek ibraz etmesi gerekir.

in case of unforeseen circumstances, if the student could not complete the mobility, evidence will have to be submitted.

Belgesi kabul edilen öğrenci için de ancak kaldığı gün kadar ödeme yapılır. Fazla ödeme yapıldıysa bu öğrenciden geri istenir.

Even if the evidence is accepted, the students will be paid for only the number of days spent in the mobility country. If money for the whole mobility has already been paid, you will be asked to return the rest of the grant.





DÖNDÜKTEN SONRA TESLİM EDİLMESİ GEREKEN BELGELER NECESSARY DOCUMENTS AFTER YOUR ARRIVAL BACK TO TURKEY

EVRAKLAR:	DOCUMENTS:
KATILIM SERTİFİKASI	CERTIFICATE
NİHAİ RAPOR (LİNK GÖNDERİLECEK) 1. VE 2.OLS SINAV SONUÇLARI	FINAL REPORT (THE LINK WILL BE SENT) 1ST AND 2ND OLS EXAM RESULTS
YURTDISINDA EĞİTİM GÖRDÜĞÜNÜZ KURUMDAN NOT ÇİZELGESİ	TRANSCRIPT FROM THE RECEIVING UNIVERSITY
PASAPORT GİRİŞ ÇIKIŞ DAMGALARI OLAN SAYFALARIN FOTOKOPİLERİ	COPY OF YOUR PASSPORT PAGES WHICH HAVE ENTRANCE AND EXIT STAMPS



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Orientation Program

for Outgoing Students

ERASMUS@AYDIN.EDU.TR

TWITTER.COM/IAURASMUS

FACEBOOK.COM/IAUERASMUSOFFICE

