



**ERASMUS+ STUDY MOBILITY COMMITMENT LETTER**

**Name/Surname:**

**Place/Date of Birth:**

**Nationality:**

**Address:**

**Phone Number:**

**E-mail Address:**

**Host Country/University:**

I am a student at Istanbul Aydın University, Faculty/Institute of ....., Department of ....., with student number .....

**Within the 2024 KA131 Project scope, I have voluntarily applied for the Erasmus+ Study Mobility Programme for the FALL/SPRING (Please select one) semester of the 2025-2026 Academic Year. I hereby accept the continuation of my studies at the University/Institution named ..... within the Erasmus+ Programme.**

**I undertake to submit all required documents completely and on time throughout and after the Erasmus+ mobility period. I also commit that I will not proceed with any transactions related to my Erasmus study activities without the approval and knowledge of the Erasmus+ Institutional Coordinator.**

In this regard, **it is my responsibility** to learn about my obligations and rights regarding the Erasmus+ Programme from Istanbul Aydın University Erasmus+ Institutional Coordination's [erasmus.aydin.edu.tr](http://erasmus.aydin.edu.tr) webpage, the 2024 Erasmus+ Implementation Handbook, emails from the Erasmus+ Institutional Coordination, and the organized introductory and informative meetings.

**BEFORE THE MOBILITY**

**Documents Required for Obtaining a Visa Letter**

- 1- **Approval Form** Must be signed sequentially by the student, Erasmus Department Coordinator, Faculty Dean/Vice Dean, and Erasmus Institutional Coordinator.
- 2- **Online Learning Agreement** (All relevant sections must be digitally signed.)
- 3- **Acceptance Letter** (Provided by the host institution.)

All documents must be submitted to the Erasmus+ Institutional Coordination by **15.07.2025** for the Fall semester and by **15.12.2025\*** for the Spring semester.

\*For students going to Germany in the Spring semester, the final document submission deadline is 15.01.2026.

**Documents to Be Submitted Before Signing the Grant Agreement**

- 1- **Visa, Passport, and Residence Permit\*** (Photocopies will be taken by the Office during submission.) – (To be submitted within 3 days after obtaining the visa.)
- 2- **Health Insurance for Study Purposes** (Must be obtained before the visa application and shared with the Erasmus Office as an online copy.)
- 3- **Yapı Kredi Euro Bank Account Booklet**

\* Residence Permit is required only for non-Turkish citizens.

**! Students who start their mobility without signing the grant agreement will have their mobility canceled.**



### Documents to Be Submitted Before Departure

- 1- **Erasmus+ Grant Agreement** (Must be signed by the Erasmus+ Financial Officer and the student.)  
(To be submitted at least 2 weeks before the start of mobility.)
- 2- **OLS First Test Result** (The exam can be accessed via the following link:  
<https://academy.europa.eu/local/euacademy/pages/course/assessment-overview.php?title=english-placement-test> )

### DURING THE MOBILITY

#### Documents to Be Submitted During the Mobility Period

- 1- **Student Information Form and Duration Sheet – "Arrival" Section** (To be submitted within 1 week after the mobility starts.)  
**If course changes are necessary:**
- 2- **Revised Approval Form** (Must be signed sequentially by the student, Erasmus Department Coordinator, Faculty Dean/Vice Dean, and Erasmus Institutional Coordinator.)
- 3- **Changes to Learning Agreement** (To be submitted within 1 month after the mobility starts.)

### AFTER THE MOBILITY

#### Documents to Be Submitted After Returning

- 1- **Official Transcript of Records**
- 2- **Recognition Outcomes** (Must be signed sequentially by the student, Erasmus Department Coordinator, host institution official, and IAU Erasmus Institutional Coordinator.)
- 3- **Original Certificate of Attendance (Confirmation, Duration Sheet, Certificate, etc.)**
- 4- **Passport Entry-Exit Stamps**
- 5- **EU Survey (Online Form)** (Must be completed within 2 days after receiving the automatically sent email, and the PDF copy must be shared with the Erasmus+ Office.)\*\*

**\*\*The completion of the Erasmus+ OLS Exam and the EU Survey is crucial for the grant process. Therefore, students must complete the OLS Exam before receiving their 80% and 20% grant payments.**

- All return documents must be submitted within 1 month after the end of the mobility period.
- These forms can be found on the [erasmus.aydin.edu.tr](http://erasmus.aydin.edu.tr) website under the relevant department's "Documents" section.
- The mobility period is determined based on the dates stated in the acceptance letter from the host institution.

**By signing below, I acknowledge that: If I fail to submit the required documents by the specified deadlines, if I provide false information, if I submit forged documents, I will forfeit my right to participate in the Erasmus+ Study Mobility Programme, my documents will not be accepted, and I understand that a disciplinary investigation will be initiated against me. I accept that I will not have any right to make claims in this regard.**

**Institutional Coordinator**  
Name-Surname / Signature:

Date:

**Student**  
Name-Surname / Signature:

Date:

**Please confirm that you have read and understood the above commitment letter by writing "I have read and understood the above commitment letter" along with your name and surname in the signature section**

