

ERASMUS+ PROGRAM STAFF MOBILITY FOR TEACHING AND TRAINING WITH  
PROGRAM COUNTRIES APPLICATION RESULTS

**Project 2019-1-TR01-KA103-062220 and 2020-1-TR01-KA103-080462**

**Important Dates:**

**Announcement of Results: February 11, 2022**

**Deadline for Objections: No later than February 18, 2022**

**Latest Possible End Date for Mobility: May 31, 2022**

**We would like to express our sincere appreciation to all Academic and Administrative Staff who applied for their interest during the Erasmus+ Staff Mobility with Program Countries application period.**

The placement results for **Erasmus+ Staff Mobility with Program Countries** are presented in the table below.

However, please READ THE FOLLOWING INFORMATION CAREFULLY:

- The results stated in the tables are final in terms of evaluation. All selected staff participating in the Erasmus+ Exchange Program are entitled to benefit from the grant allocated to our University.
- In the event that beneficiaries wish to withdraw from their Erasmus+ mobility rights for any reason, they are required to submit a formal withdrawal petition to the Erasmus+ Institutional Coordination Office. **In cases where mandatory circumstances arise that necessitate withdrawal, the entitled staff member must notify our office at least one month prior to the declared mobility start date.**

Documents to be submitted to our Coordination Office before departure abroad:

- **Bank Account Book (Euro account to be opened at Yapı Kredi Bank)**
- **Passport**
- **Visa**

Upon completion of the above documents, the Grant Agreement may be executed.

Documents to be submitted to our Office after returning from abroad:

- **Certificate of Participation,**
- **Documents indicating travel dates (boarding passes, passport entry/exit stamps, etc.),**
- **Staff Final Report (Participants benefiting from teaching/training mobility are required to complete the online EU Survey via the Mobility Tool.)**

### **Erasmus+ Staff Mobility Grants**

<b>2019-1-TR01- KA103-062220</b>		
<b>Country Groups</b>	<b>Destination Countries</b>	<b>Daily Grant Amount (€)</b>
<b>Group 1</b>	United Kingdom, Denmark, Finland, Ireland, Sweden, Iceland, Liechtenstein, Luxembourg, Norway	<b>153</b>
<b>Group 2</b>	Germany, Austria, Belgium, France, Cyprus (South), Netherlands, Spain, Italy, Malta, Portugal, Greece	<b>136</b>
<b>Group 3</b>	Bulgaria, Czech Republic, Estonia, Croatia, Latvia, Lithuania, Hungary, North Macedonia, Poland, Romania, Serbia, Slovakia, Slovenia	<b>119</b>

Participants will receive the following support to cover travel costs:

<b>Travel Distances</b>	<b>Amount (€)</b>
10–99 km	20
100–499 km	180

500–1999 km	275
2000–2999 km	360
3000–3999 km	530
4000–7999 km	820
8000 km and above	1500

[http://ec.europa.eu/programmes/erasmus-plus/tools/distance\\_en.htm](http://ec.europa.eu/programmes/erasmus-plus/tools/distance_en.htm)

Additional grants may be provided to participants with disabilities in order to support their specific needs.

The grant provided constitutes a contribution and does not cover all expenses incurred during the period abroad.

The daily grant amount is calculated based on the destination country and duration of stay, in accordance with the table above.

The daily/weekly grant covers accommodation, subsistence, communication, local transportation, and insurance expenses. No additional payments shall be made for these costs.

Grants are calculated only for the days on which academic/training activities are carried out in cooperation with the host institution.

In order to receive daily grant payments, such activities must be properly documented through signed agreements or participation certificates.

No grant shall be paid for days without documented academic or training activity.

Travel expenses are calculated using the “Distance Calculator”.

The distance between the participant’s place of residence and the activity location is calculated irrespective of transit routes.

Local transportation costs are not reimbursed separately and must be covered by the daily/weekly grant.

Grants are paid in two installments.

An initial payment of 80% is made prior to the activity period.

The remaining 20% is paid after completion, based on verified participation documents and actual duration.

Staff may participate without a grant upon institutional approval; however, they are still required to submit all necessary documentation.

**For the Erasmus+ Staff Mobility Results with Program Countries, please [click here](#).** Selected staff will be funded under project number 2019-1-TR01-KA103-062220.

### **Mobility Process**

<b>Mobility Duration</b>	5 working days + travel support** will be granted
Final Date for Mobility (2019 KA103 Project)	<b>May 31, 2022</b>
<b>Teaching Activity (min. 2 days)</b>	Minimum of 8 teaching hours
<b>Training Activity (min. 2 days)</b>	Activities must be specified on a daily basis

<b>Pre-Mobility Requirements</b>	
Request for visa support letter	The supporting visa letter is prepared by the Erasmus+ Institutional Coordination Office; requests must be submitted via email at least 1.5 months prior to the visa application.
Signing of the Grant Agreement	<p>The Grant Agreement is prepared by the Erasmus+ Office and signed by the beneficiary and the Erasmus+ Institutional Coordinator.</p> <p>The following documents must be submitted to our Coordination Office for the Grant Agreement:</p> <ul style="list-style-type: none"> <li>- <b>Bank Account Book (Euro account to be opened at Yapı Kredi Bank)</b></li> <li>- <b>Passport</b></li> <li>- <b>Visa</b></li> </ul>
<b>Post-Mobility</b>	
Certificate of Participation	To be obtained from the host institution where teaching/training activities were carried out.
Travel documents (if individual support is provided)	Boarding passes and passport entry/exit stamps must be submitted to the Coordination Office.
Supporting documents for special cases (e.g., grant reductions, early return due to force majeure)	<p>If applicable, participants must submit these to the Coordination Office.</p> <p><b>Important Note: Mandatory PCR test costs</b></p> <ol style="list-style-type: none"> <li><b>1. PCR tests must be mandatory and expenses must be documented.</b></li> <li><b>2. Costs may be covered if required by the sending and/or host country. Participants must submit a formal request to the Coordination Office.</b></li> </ol>

Staff Survey: Participants must complete the EU Survey (online questionnaire) via the Mobility Tool.

This will be sent to you via email.

We thank all applicants for their interest and wish our outgoing Erasmus+ Academic and Administrative Staff every success during this process.

**Erasmus+ Institutional Coordination Office**