**MAKE-UP OF MIDTERM EXAM PETITION**

…./…./20….

To the Institute of Graduate Studies,

I am, the undersigned, a student holding ………………….. student number in the ……………………………………………………….……. program. In the 2….. – 2….. Fall/Spring semester, I could not attend the midterm exam for the class/classes due to the attached reason.

I respectfully request for taking a make-up midterm exam for the course/courses listed below.

Student Name :

Contact Information :

Signature :

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| --- | --- | --- |
| **Course Code and Title** | **Exam Date** | **Instructor of the Course**  |
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