

ISTANBUL AYDIN UNIVERSITY
ENGLISH PREPARATORY PROGRAMME
IMPORTANT GUIDELINES FOR THE END OF ACADEMIC YEAR 2019-2020
(NON-DEGREE GROUP)

Dear students,

Contrary to what the case was in the previous years of our English Preparatory School Programme, due to the unprecedented Covid-19 pandemic we are experiencing this year, you have completed the second half of the academic year via distance learning (Online Lessons). We hope you have successfully completed the English Preparatory School programme after meticulously following all your Online lessons with a very strong sense of seriousness. In this information sheet, we have summarized all the answers to your questions with regards to what happens next; in the event of your successful completion of the English Preparatory School or failure to graduate.

As a follow-up to the information given to you on the orientation day and the information presented in the “student information book” for which you signed, you can find below more important highlights that relate to general academic standing.

A. CRITERIA FOR PASSING: The academic standing of a student is evaluated by summing up 80 % of your achieved total score average (GPA) throughout the year and 20% of your achieved score in the Proficiency Exam. (The passing grade is 70 points) Should you score 70 and/or above, you deserve a good holiday 😊

B. COMPENSATORY TOEFL PROGRAMME/COURSE: Moreover, you could further improve upon your English proficiency by participating in the tuition fee free TOEFL Course/Program that is planned to commence this summer, after a possible recession of the pandemic situation.

C. ATTENDANCE: You are required to have an attendance of 80% of the total sum of lesson hours conducted inside the real classroom (face to face). The period that will be considered while calculating the aforementioned requirement (80% attendance) starts from the beginning of this academic year up until when the quarantine due to the Covid-19 pandemic started (From the beginning of TRACK 1 to 20.03.2020). In our acknowledgement of the fact that some students who were sometimes unable to participate in Online Lessons due to technical mishaps had the opportunity to watch the recorded lesson videos, the compulsory attendance to Online Lessons was waived accordingly. For students in the NON-DEGREE group, the absenteeism limit for this 2019 – 2020 academic year is **150** hours (Within the period covering from the beginning of the academic year to 20.03.2020).

D. WHAT TO DO IN THE EVENT OF ACADEMIC FAILURE OR POOR ATTENDANCE:

1. SUMMER SCHOOL

2. RESIT EXAM

3. TOEFL-IBT EXAM

1. SUMMER SCHOOL: Students whose performance were academically poor within the regular academic year hence, failed in that academic year, are provided with a second opportunity. The summer school programme covers a period of seven weeks and students are required to attend 80 % of the total lesson hours. The summer school programme is a sandwich programme which covers all the lesson content treated all- through the just concluded Academic Year. When calculating the summer school total (passing) grade, you could choose to use the score you achieved in the Proficiency exam administered on 09.06.2020. Alternatively, in order to raise or increase your total score average, you could choose to re-take the “END OF SUMMER SCHOOL PROFICIENCY Exam (The Proficiency Exam administered at the end of the Summer School). As implemented within the regular Academic Year, 80% of your achieved total score average within the Summer School programme plus 20% of your achieved score in the Proficiency Exam, should add up to 70 points or above in order for you to graduate from the English Preparatory School.

- Registration to the Summer School Programme can be done at the Accounting Office located next to the Students Affairs Office at our main campus in Florya.

You can find more details about the registration dates for the Summer School programme (Starting and Finishing dates) in the Academic Calendar that has been revised and updated to accommodate the overall situation brought about by the Covid-19 Pandemic. You can reach the details by clicking the links indicated below.

<https://www.aydin.edu.tr/en-us/akademik/yuksekokullar/yabancidiller/hazirlik/Pages/default.aspx>

<https://www.aydin.edu.tr/haberler/Documents/4-ENGLISH%20PREP-SPRING-SUMMER%20ACADEMIC%20CALENDAR.pdf>

2. RESIT EXAM: You can take the Re-Sit Exam that will be administered at the beginning of the 2020 – 2021 Academic year. 80% of the score you achieve from this “Re-Sit Exam” will be calculated and summed up with the 20% of the point you achieve in the Proficiency Exam. You would be considered as having passed from the English Preparatory School, should the total of these two exams (Re-Sit + Proficiency Exam) add up to 70 or above. In other words, in order to graduate from the English Preparatory School, only your Re-Sit Exam Score will not be enough. You are also required to take the Proficiency Exam. As initially mentioned and reiterated herewith, it is only with the SUM of the scores you achieved in BOTH exams (80% of Re-Sit + 20% of Proficiency Exam) can you pass from the English Preparatory School. The total sum should be 70 points or above to pass.

- You may choose to use the score you get in the Proficiency Exam administered on 09.06.2020. If you were unable to take this Proficiency Exam (The one administered on 09.06.2020) or if you took the exam but would like to re-take it in your belief that you could get a better/higher score, you are welcome to take the “End of Summer School Proficiency Exam”. In other words, students who, for one reason or the other, missed or performed poorly in the 09.06.2020 Proficiency Exam can take the “End of Summer School Proficiency Exam”.

Refer to the table below to find the dates for the Summer School (starting and finishing dates), date of End of Summer School Proficiency Exam and the date of the Re-Sit Exam. **However, be reminded that the dates are subject to changes (can be adjusted) due to evolving situations of the Covid-19 pandemic.** So, you are strongly advised to regularly visit the “announcement” page of our English Preparatory website and the Academic Calendar for POSSIBLE updates.

3. TOEFL-IBT EXAM: To graduate or pass from the English Preparatory School, the other option you have is to study very hard all through the summer and get a score of 79 or above from the IBT TOEFL Test. You will be allowed from the English Preparatory School to your department, if you get 79 or above from the IBT TOEFL Test. Should you choose to take the IBT TOEFL Test, we urge you to register and participate in the TOEFL course that will commence this summer after a possible recession of the Covid-19 pandemic.

GOOD LUCK

PROFICIENCY EXAM - (Only for students registered for this 2019 – 2020 Academic Year) (The exam will be administered online. Students will be able to access through the UBIS platform)	09.06.2020 (13.00-15.30)
Summer School Registration Dates	04.08.2020- 09.08.2020
Summer School classes begin.	10.08.2020
Summer School ends.	28.09.2020
End-of-Summer School Evaluation (ELAT)	29.09.2020
End-of-Summer School Speaking Evaluation (ELAT - SPEAKING)	30.09.2020
End-of-Summer School PROFICIENCY EXAM	01.10.2020
RE-SIT EXAM for English Prep School Students	02.10.2020
Evaluation and Grading of Summer School Exams and Announcement of the Results (Summer School Results and RE-SIT Exam Results)	05.10.2020