

# ENGINEERING FACULTY STUDENT GUIDE

2020 – 2021 ACADEMIC YEAR

- **Where can I get my STUDENT ID?**
- Student ID is taken from the Computer Center on the first floor of Block D together with a picture.
- **How can I enter the STUDENT INFORMATION SYSTEM?**
- Student information is entered with fusion-based user information (username and password) at <http://ubis.aydin.edu.tr>.
- **How can I reach the ACADEMIC CALENDAR?**
- Enter the IAU website and then, one after the other, in the following tabs "FOR STUDENTS" - "REGISTRATION-ACCEPTANCE" - "ACADEMIC CALENDAR"

- **What can I do in STUDENT INFORMATION SYSTEM (UBIS)?**

1. Registration information,
2. Course selection,
3. Course schedule,
4. Courses you enrolled in,
5. Transcript,
6. Course announcements,
7. You can view financial information.

Transactions such as exam objections are made through this system.

- **APPLICATION ON SITE (YUM) and INTERNSHIP are the same equivalent?**
- On-site application is one of the compulsory courses to be done in 3rd and 4th grade. Internship is done voluntarily.

## **FREEZE REGISTRATION**

- The student who wants to freeze registration, download the «Freeze Registration" petition from <https://www.aydin.edu.tr/tr-tr/tudents/kayit-Kabul/Pages/Form-Documents.aspx> and submit it to the Faculty Secretariat after completing the required fields. The conditions determined by the regulation are included in the appendix of the petition.

## IRREGULAR STUDENT

- The person with the unsuccessful lesson,
- Those who come with a horizontal or vertical transition,
- Those who go to ERASMUS

It is considered an IRREGULAR STUDENT

## INFORMATION ABOUT ON-SITE APPLICATION (YUM)

Thanks to the on-site application, students will gain experience in practice while continuing their education, they will see the real professional business world, with the on-site practical experience they have gained from their two-year education, they will be able to build their careers in another way to learn what they want when they graduate.

All institutions and organizations that support this purpose and collaborate with the Faculty of Engineering in the On-Site Application Project become our "Solution Partner" in the context of social responsibility and support for education..

On-Site Practice 1, 2 and 3 (YUM301, YUM302, YUM 401) is carried out as a compulsory course. The student completes each on-site application in 14 working days. During the academic year, he works one day a week in a company determined by himself in line with the approval of the department head or in our solution partners determined by the university.



## CONSULTANCY SYSTEM

A consultancy system is implemented in our university so that our students can easily get help for any problems that may arise while their educational activities continue. Advisors show a role to our students with their active roles in both in-class and extracurricular activities.

# Advisor for 1st Grades

## Computer Engineering

Prof.Dr.Ali Güneş

aligunes@aydin.edu.tr

## Electrical-Electronics Engineering

Prof.Dr.Nedim Tutkun

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## Industrial Engineering

Prof.Dr.Mustafa Nafiz Duru

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## Food Engineering

Prof.Dr.Zeynep Dilek Heperkan

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## Civil Engineering

Prof.Dr.Zeki Gündüz

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## Civil Engineering(English)

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## Mechanical Engineering

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## Mechanical Engineering(English)

Prof.Dr.Hüseyin Erol Akata

erolakata@aydin.edu.tr

## Software Engineering(English)

Prof.Dr.Haluk Gümüşkaya

halukgumuskaya@aydin.edu.tr

## Textile Engineering

Prof.Dr.Mustafa Nazmi Ercan

mnercan@aydin.edu.tr



## MAIN TOPICS THAT CAN BE BENEFIT FROM THE ADVISOR



- Adding and dropping a course
- Internship Procedures
- Double Major Program Transactions

## WHAT IS DOUBLE MAJOR?




It is a program that enables students who successfully carry out their undergraduate programs to receive a diploma by taking courses simultaneously in a second undergraduate program of their interest.

### When Can You Apply To The Double Major Program?

The student can apply to the second major diploma program in the 4-year major undergraduate diploma program at the beginning of the 3rd semester at the earliest and at the beginning of the 5th semester at the latest, if the required conditions are met.


For application, the student's GPA must **be at least 3.00**.

# Istanbul Aydın University Education and Training Information System


English  

**Menu**

- Homepage
- Institution
- Information on Degree Programmes
- General Information for Students
- Useful Informations & Links
- Authentication
- Activities
- Projects
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**FACULTY OF ENGINEERING**

**MISSION**

Carrying out education and training programmes and scientific research studies through innovative approaches and maintaining the excellence in the existing infrastructure continuously; graduating competent engineers having societal and ethical responsibility; realization of basic, applied and interdisciplinary research and training programmes in order to transfer of the knowledge to the technology and societal benefits. In addition, establishing close relations with industry, non-governmental organisations and public institutions in and out Turkey, and contribution to the national development and social welfare in Turkey.

**VISION**

To become an engineering faculty carrying out innovative education and training programmes using high level infrastructure, graduating competent engineers having creative and innovative ideas in their fields; leading national and international scientific and technological studies and thus to become the international attraction center for students, academicians and stakeholders in the near future.

The aim of this faculty is to educate the young engineers and architects who articulate our vision of engineering and architecture with his/ her own cultural values and, respect the values of environment and humanity. Instructional programs based on the principles of integration between theoretical /cultural and, production/construction courses in the medium of workshop/studio, are supported with intensive applications of computers and high-tech based laboratory. The personal of Computer, Electrical&Electronics, Mechanical,Software, Industry, Civil, Food, Architecture and Interior Design Engineering have been educated in international institutes of higher education, and have gained

**DEPARTMENTS (PROGRAMMES)**

- COMPUTER ENGINEERING (IN ENGLISH)
- ELECTRICAL AND ELECTRONIC ENGINEERING (IN ENGLISH)
- INDUSTRIAL ENGINEERING (IN ENGLISH)
- FOOD ENGINEERING
- MECHANICAL ENGINEERING
- TEXTILE ENGINEERING
- SOFTWARE ENGINEERING (IN ENGLISH)
- CIVIL ENGINEERING
- CIVIL ENGINEERING(IN ENGLISH)
- MECHANICAL ENGINEERING (ENGLISH)

Istanbul Aydın University: A Bright Future

İAU-ETIS was primarily designed as a software integrated with other systems of our university in order to ensure the active participation of in-house administrators and academic staff in the design, implementation and continuous improvement of educational processes at our university.

(ebs.aydin.edu.tr)

# GENERAL INFORMATION

INTRANET UBIS ECTS/DS WEB-MAIL CONTACT TR



**ISTANBUL AYDIN UNIVERSITY**

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[ACADEMIC](#)
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INSTITUTIONAL	MANAGEMENT	COMMITTEE AND COMMISSION	MEDIA CENTER
<a href="#">Our University</a> <a href="#">Mission and Vision</a> <a href="#">Policies</a> <a href="#">Quality Assurance System</a> <a href="#">Corporate Governance Compliance Report 2017</a> <a href="#">Corporate Governance Compliance Report 2018</a> <a href="#">Corporate Governance Rating Report</a> <a href="#">Corporate Governance Rating Revision Report</a> <a href="#">Education &amp; Training Information System (ETIS) &amp; ECTS Information Package</a> <a href="#">Processing Of Personal Data</a>	<a href="#">Message From the President of the Board of Trustees</a> <a href="#">Board of Trustees</a> <a href="#">Board of Trustees Advisory Board</a> <a href="#">Rectors Message</a> <a href="#">Rectorate</a> <a href="#">Board of Directors</a> <a href="#">Senate</a> <a href="#">General Secretary</a>	<a href="#">BAP Commission</a> <a href="#">IAAPO Ethical Principles Instructions</a> <a href="#">Ethics Committee</a> <a href="#">Publication Commission</a> <a href="#">Clinical Research Ethics Committee</a> <a href="#">IAU Education Training Platform</a> <a href="#">Audit Committee</a> <a href="#">Corporate Governance Committee</a>	<a href="#">Why IAU?</a> <a href="#">IAU In The Media</a> <a href="#">IAU with photos</a> <a href="#">Aydin TV</a> <a href="#">Aydin Radio</a> <a href="#">Introduction IAU</a> <a href="#">Virtual Tour</a> <a href="#">Erasmus Catalog</a> <a href="#">IAU Catalog</a>



**ISTANBUL AYDIN UNIVERSITY**

# REGULATIONS AND DIRECTIVES



İSTANBUL AYDIN UNIVERSITY

[INTRANET](#) [UBIS](#) [ECTS/DS](#) [WEB-MAIL](#) [CONTACT](#) [TR](#)[ABOUT IAU](#) [ACADEMIC](#) [RESEARCH](#) [INTERNATIONAL](#) [PROSPECTIVE STUDENT](#)

## Regulations and Directives

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### Regulations

- > Istanbul Aydın University Associate's and Bachelor's Education and Exam Directory Regulations
- > Istanbul Aydın University Turkish Teaching Application and Research Center Regulations
- > Regulation For Distance Education Application and Research Center of İstanbul Aydın University
- > Regulations for Graduates of Vocational Schools and Open Education Associate Degree Programmes to Transfer to Degree Programmes
- > Istanbul Aydın University Graduate Education-Teaching and Examination Regulation
- > Faculty of Health Sciences Physiotherapy and Rehabilitation Department Clinical Practice Directive

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IAUKampus



IAUKampus



iaukampus



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www.aydin.edu.tr | 444 1 428

## ASSESSMENT SYSTEM

Successful Course : AA, BA, BB, CB, CC

Unsuccessful Course:FF, FD,  
NA(NonAttendance),I(incomplete),  
E(not evaluated)

SUCCESSFUL COURSE ACCORDING  
TO THE GPA :DD, DC

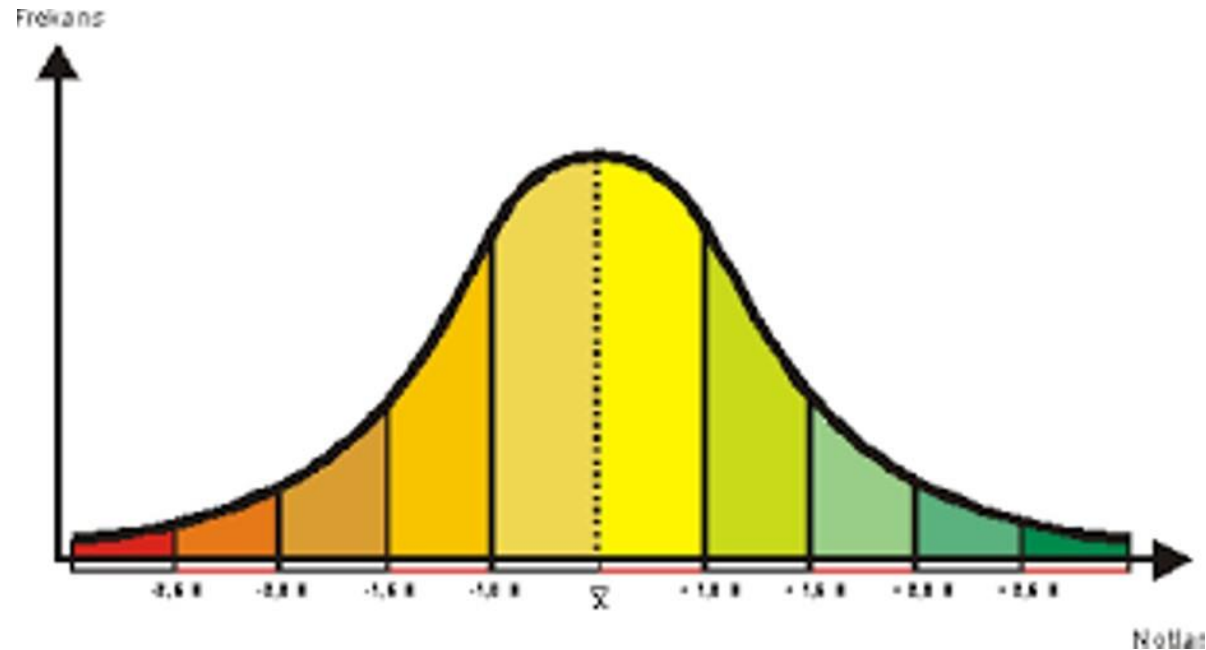
The coefficients of these letter grades and their equivalents out of 100 (one hundred) points are shown on the right.

Grade	Coefficient	
90-100	AA	4.0
85-89	BA	3.5
80-84	BB	3.0
75-79	CB	2.5
70-74	CC	2.0
60-69	DC	1.5
50-59	DD	1.0
40-49	FD	0.5
00-39	FF	0



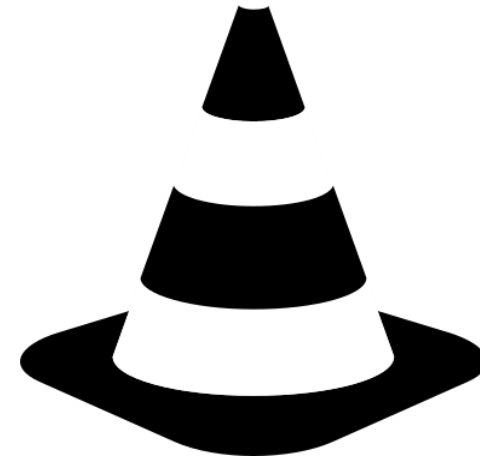
## RELATIVE EVALUATION SYSTEM

Relative grading system is applied in the exams applied at our university. This system, which is basically based on the bell curve, takes the general success of the classroom as an important starting point and grades students parallel to this starting point.



# EXAMINATION SYSTEM

%70 attendance is required for the relevant course in order to qualify for the final exam.





## RIGHT TO REPEAT THE EXAM

Unless there is a medical report signed by the chief physician from a full-fledged hospital, no excuse is given for repeating the exam.

Health Report Directive :

<https://kalite.aydin.edu.tr/wp-content/uploads/2019/03/%C3%96%C4%9ERENC%C4%B0-SA%C4%9ELIK- RAPORU-UYGULAMA-ESASLARI-Y%C3%96NERGES%C4%B0-18-02-2019.pdf>





## Erasmus+ OPPORTUNITIES

The Erasmus exchange program forms an integral part of contemporary European university education. As Istanbul Aydın University students, you are the future representatives of peace and integration. In this context, Turkey is represented in Europe and to have an idea about international cultural and social parameters is an opportunity given to you and also your most important region in the same time.

## **SCHOLARSHIPS**

### **FOUNDING FOUNDATION SCHOLARSHIP**

These are non-refundable scholarships awarded to those in need by our founding foundation AKEV.

### **OUTSTANDING ACHIEVEMENT SCHOLARSHIP**

These are non-refundable scholarships given by the board to students who rank first in the department they are studying.

### **SPORTS SCHOLARSHIP**

These are non-refundable scholarships given by the board to successful athletes in sports teams.

### **INCENTIVE SCHOLARSHIP**

These are non-refundable scholarships given by the board to students who are successful in international scientific competitions.

### **HONORARY SCHOLARSHIP**

These are non-refundable scholarships given by the board to candidates who have passed the undergraduate placement exam.

## HONOR COURSES

- Honors program courses are courses with OIL code.
- Students who have a GPA of at least 3 and who have never received an FF or FD grade before can take these courses.
- In order to take the OIL coded honors courses, the student must not have any previous "Withdraw" courses.
- In addition, students with NA (NonAttendance), I (Incomplete), E (Not Evaluated) on their transcript cannot take honors courses.
- These courses must be taken instead of a Faculty elective (F) course for 4 semesters starting from the 3rd year. (In short, honor courses are counted as faculty electives.)

## HONOR COURSES

- Students who take courses with OIL Code for 4 semesters will have scholarship opportunities if they continue their master's degree at IAU.
- **Related form : <https://www.aydin.edu.tr/tr-tr/ogrenciler/kayit-kabul/Pages/Form-Belgeler.aspx>**

Öğrenci Bilgileri	Form ve Belgeler
Birlik ve İsimleri	OSB_0001 Fakülte Geçiş Başvuru Formu
Yatay Geçiş	OSB_0002 Arama Soruları Engelleme Formu
Öğrenci Geçiş (DGS)	OSB_0003 Akademik Değerlendirme Formu
Meslekiyet Kuralları	OSB_0004 Akademik Değerlendirme Formu
<b>Form ve Belgeler</b>	OSB_0005 GİRİŞ Ambarı Başvuru Formu
Başvuru Kayıt Kabul	OSB_0006 Giriş Ambarı Kayıt Kabul
Tatil Planları	OSB_0007 Giriş Ambarı Değerlendirme Formu
	OSB_0008 Giriş Ambarı Başvuru Formu
	OSB_0009 Giriş Ambarı Başvuru Formu
	OSB_0010 Giriş Ambarı Başvuru Formu
	OSB_0011 Giriş Ambarı Başvuru Formu
	OSB_0012 Giriş Ambarı Başvuru Formu
	OSB_0013 Giriş Ambarı Başvuru Formu
	OSB_0014 Giriş Ambarı Başvuru Formu
	OSB_0015 Giriş Ambarı Başvuru Formu

ONUR PROGRAMI BAŞVURU FORMU			
Ad Soyad		Öğrenci No	
T.C. Kimlik No		Fakülte/YO/NO	
Çap Yatırım No		Okul/Program	
		E-posta	
20.../20... Öğrenim Öncesi ve Geçerli Bilgilerinizi genel not ortalamaları ..... ile birlikte ilgili birimlere bildirmenizi rica ederiz.			
Öğrenci Ad Soyad İmza			
<b>SEÇİLECEK ONUR DERSİ:</b>			
KODU	DERSİN ADI	T=V	AKTS

## WHAT SHOULD BE CONSIDERED WHEN ADDING A COURSE?

- Course selections take place online via UBİS. The student does not have to come to university.
- The student enters his / her username and password through the UBİS system and clicks on the Course Selection title and sends it to the advisor's approval. Course selection is completed when the advisor approval is received.

## Each Section: Total 240 ECTS, EACH SEMESTER 30 ECTS

- Regular students are required to take courses worth 30 ECTS in any semester except summer.
- Irregular students can take a maximum of 36 ECTS courses from the 2nd grade in any semester except summer.
- Academic Advisors must ensure that students take a certain number of departmental elective (S), faculty elective (F) and university elective (G) courses that they need to take in each department in the 3rd and 4th year in order to graduate. HONOR COURSES ARE FACULTY ELECTIVE COURSE STATUS.
- Students must repeat the courses with FD, FF, NA, I, E, W grades, regardless of their GPA.
- Students can retake the courses they have taken with DC AND DD grades with the approval of their academic advisors, if they wish.

In addition, in order not to take DC and DD graded courses again, the GPA

1.80 at the end of 1st grade

At the end of the 2nd grade, it should be 1.90.



## **Each Section: Total 240 ECTS, EACH SEMESTER 30 ECTS**

- In order not to take DC and DD graded courses again at the end of each term, the GPA

1.80 in 1st grade

1.85 in 2nd grade

1.90 in 3rd grade

In the 4th grade, it should be 2.00 at the end of the term.

- Even if the students who extend to 5th grade do not reach their average, they do not have to take the courses with DD and DC grades again.



## WHEN THE TWO SELECTED COURSES OVERLAP

- If there is no attendance requirement in one of the overlapping courses, the two overlapping courses can be taken together. If a student has a grade of NA from any course, it indicates that the student must attend that course. In this case, the student cannot take a previously taken course that conflicts with this course.
- If one of the overlapping courses is an elective, it is recommended that the student take another elective course. (Due to the obligation to attend)
- If the overlapping courses are compulsory courses and have different sections, students must apply to the Dean's Office with a print out of their course schedule and the section change form they will receive from the Faculty Secretary..

## WHEN THE TWO SELECTED COURSES OVERLAP

- RELATED FORM:  
[https://www.aydin.edu.tr/tr- tr/ogrenciler/kayit-kabul/PublishingImages/Pages/Form-Belgeler/%C3%96%C4%B0B\\_FR19%20%20%20Section%20De%C4%9Fi%C5%9Fikli%C4%9Fi%20Talep%20Formu.pdf](https://www.aydin.edu.tr/tr- tr/ogrenciler/kayit-kabul/PublishingImages/Pages/Form-Belgeler/%C3%96%C4%B0B_FR19%20%20%20Section%20De%C4%9Fi%C5%9Fikli%C4%9Fi%20Talep%20Formu.pdf)



The image shows a form titled "SECTION DEĞİŞİKLİĞİ TALEP FORMU" (Section Change Request Form) from Istanbul Aydın University. The form includes a table for student information and a section for the reason of the change.

Adı Soyadı	Öğrenci No
T.C. Kimlik No	Fakülte/YÖ/MYO
Cep Telefon No	Bölüm/Program
E-posta	Sınıf
Section Değişikliği Nedeni	

20... / 20... eğitim öğretim yılı güz/ bahar döneminde almış olduğum ders/derslerin sectionlarının aşağıda belirtilen şekilde değiştirilmesini arz ederim.

Öğrenci Adı Soyadı  
İmza



In order for the student to graduate;

- GPA must be at least 2.00.
- Student must be successful in a total of 240 ECTS.
- Student must be successful in 3 On-Site Application courses in total.
- The required number of (S), (F) AND (G) coded courses determined by the departments must be successful.

**PLEASE FOLLOW US TO BE AWARE OF THE DEVELOPMENTS ...**

**FACULTY OF ENGINEERING SOCIAL MEDIA ACCOUNTS**

**Website:** <https://www.aydin.edu.tr/en-us/akademik/fakulteler/muhendislik/Pages/default.aspx>

**Instagram:** @iaumuhendislik

**Twitter:** @iaumuhendislik

**YouTube:** İstanbul Aydın Üniversitesi