

STUDENT COUNCIL DIRECTIVE OF ISTANBUL AYDIN UNIVERSITY

SECTION 1: Purpose, Scope, Basis and the Descriptions

Purpose

Article 1- The aim of this directive is; to observe the students' rights by providing for and developing the education, health, sports and the cultural needs of the students enrolled in Istanbul Aydın University, to ensure them to be sensitive about the national interests, by establishing an effective communication between the administrative body of higher education institutions and the students and conveying the students' expectations and wills to the administrative body and to regulate the foundation, duty, authority and working base of the Istanbul Aydın University Student Council with a view to provide the student attendance to the decisions about the education and teaching.

Scope

Article 2- This directive includes the judgements related to the foundation, duty, authority and working base of the Istanbul Aydın University Student Council which will be founded on the authority of representing the associate, undergraduate and the master degree students of Istanbul Aydın University.

Basis

Article 3 – This directive was prepared based on the Higher Education's 2547 numbered law and 7th and 65th items, published in the official gazette in 20.09.2005 and patterned on the Higher Education Student Councils and on the Regulations of National Student Council of Higher Education.

Descriptions

Article 4 – referred to this Directive; These expressions state as;

- a) Istanbul Aydın University Student Council: The student union that the Istanbul Aydın University students founded among themselves in democratic ways,
- b) The Representative Student of Major /Programme/ Department of Main Art: Faculty, Vocational School, Conservatory, Vocational School or the Institutes and each of the major/programme/department or the students of Main Art department choose a student

among the major/programme/ department they are in to represent them in the Student Council.

- c) The Council of the Student Representatives of Major/Programme/Department/ Main Art: The Council comprising of the student representatives in major/programme/department or main art, conservatory, vocational school or the institutes of Istanbul Aydın University.
- d) Faculty/Higher School /Conservatory/Vocational School/ Student Representative of the Institute: The student representatives of faculty, higher school, conservatory, vocational school or the institutes of major/programme/department or the departments of main art of Istanbul Aydın University choose a student among the faculty/vocational school/conservatory/vocational school or the institutes they are in to represent them in the Student Council,
- e) General Assembly of Student Council: The council comprising of the faculty, higher school, conservatory, vocational high school and the representative students of the institute.
- f) Annual Meeting of the Student Council: The Student Council General Assembly that is carried out every year within the month of november with the participation of İstanbul Aydın University’s faculty, higher school, conservatory, vocational high school and the institute representative students,
- g) The Student Council Annual Meeting Administration Committee: The Commission chosen by the General Commission of the Student Council in order to carry out the agenda item in the Student Council Annual Meeting and the judgments eligibly for the directive of Istanbul Aydın University Student Council.
- h) Administrative Body of the Student Council: Istanbul Aydın University Student Council’s managing body,
- i) Supervising Council Of the Student Council: Istanbul Aydın University Student Council’s supervising body
- j) Chairman of the Student Council: Istanbul Aydın University Student Council’s and the Chairman of the Governing Body are reflected.

These descriptions made in 2547 numbered third item are also valid for this directive unless otherwise specified.

SECTION 2: Student Council

FIRST PART

General Principles related to the Election of the Student Representatives

Article 5 –The elections done in Istanbul Aydın University to determine the member of the Student Council and forming the bodies are carried out every year within the month of november. The elections are conducted by at least a quintet of Election Council, founded by the rector of the Istanbul Aydın University under the chairmanship of a Vice Rector and Dean of the Students or his/her assistant to whom he gives a duty and being the natural member of the Head of the Department of Health, Culture and Sports. If no results are obtained by the elections done within the period and programme, then there won't be any representative in this programme concerning that academic year. The students, who wants to become a candidate for the student representation can declare their candidanship before the election time and day.

The Required Qualifications of the Candidates of the Student Council

Article 6 – Following Conditions are asked for the students who wants to be a candidate for the Student Council.

- a) Being the enrolled student of the related faculty, high school, conservatory, vocational high school or the institute.
- b) Being not entrusted with the organs of a political party or being not a member of a politically constitution of any side.
- c) Being not committed a disgraceful offense which required him/her to be sent from the High School Institution.
- d) Being not suspended his/her study within the electoral period.
- e) Having at least 2.00 grade-point average (The newly enrolled students should have at least 75 weighted high school gpa).

If it is found out that the student doesn't have the conditions to be candidate, he/she will be accepted as dropout and the first substitute is ranked as opted.

PART 2: The Organs of Student Council

The Organs of Student Council

Article 7 –The Organs of Student Council are comprised of “Major/ Programme/Department/ Student Representative of Painting Department”, “Major/Programme/Department/ The Council of Student Representatives Painting Department”, “Faculty/ High School/Conservatory/ Vocational High School/ Student Representative of the Institute”, “General Assembly of the Student Council”, “General Congress of The Student Council”, “Administrative Body of the Student Council”, “Supervising Body of the Student Council” and “The Chairman of the Student Council”.

PART THREE: The Student Representative of Major, Programme, Department and the Main Art Department

Election of the Student Representative

Article 8 – Major/Programme/ Department/ Student Representative of Main Art Department of Istanbul Aydın University:

- a) Each department in a faculty, higher school or conservatory
- b) Each programme in the Vocational High School
- c) Each department/main art department in their institutes
- d) In the conservatories, faculties and higher schools which place students to the programmes/Department/Main art programmes of their major, choose separately for each class from the absolute majority participating in the election and they are chosen for a year. A representative can carry out a duty at most two periods successively. Major/Programme/Department/Main Art Department Student Council is chosen with the participation of the Class Representatives.

In the elections of Major/Programme/Department/Main Art Department Class Representation and Student Representative elections are made by the Chairman of the Major/Programme/Department/ Main Art Department; under the Chairmanship’s Assistant and Election Board it is done consisting of at least three individuals.

In order to perform the elections in the Major/ Programme/ Department/ Main Art Department of Student Representation at least 60% of the students(including the evening education students) enrolled in the Major/Programme/Department/Main Art Department that the election held in the first cycle and 50% of them in the second cycle have to

participate in the election. If the election cannot be held in the first two cycles there won't be a condition of majority and participation in the third cycle.

If the Major/Programme/Department/ Main Art Department of Student Representative loses its eligibility or resigns from his/her job with any reason before his/ incumbency completes, a new representative is chosen through the same method within a month from the related Major/ Programme/ Department/ Main Art Department to complete the duration.

The Duties of the Student Representative

Article 9 – These are the duties of the Student Representative of Major/Programme/ Department/ Painting Department

- a) To conduct the works of the Student Council in Major/Programme/Department /Main Art Department he/she represents /.
- b) To announce the decisions taken by the Student Organs Council in the department he/she represents.
- c) To attend the assemblies of the Faculty, High School, Conservatory, Vocational High School or the institutes Major /Programme/ Department/ The Council of the Student Representatives, Main Art Department and to represent the students of their own major/programme/department/ main art department,
- d) To determine the student problems of their own major/programme/ department/ main art department and to convey this to the related organs of Student Council and to the Higher Education Institution for the solution,
- e) To represent the student activities of their own major/programme/ department/painting department,
- f) To improve the communication between the students of their own major/programme/ department/main art department and the administrative organs of these units.
- g) To coordinate the students' activities of the major/ programme/ department/main art department he/she represents.
- h) To attend the academic meetings of the major/programme/department/ main art department he/she represents during the negotiation of the issues about the students

PART 4: The Student Representatives of the Major/ Programme/ Department/ Main Art Department

The Council of Student Representatives

Article 10- The Council of the Student Representatives of the Major/Programme/ Department/Main Art Department is constituted of Istanbul Aydın University's

- a) A major in the faculty, high school or the conservatories
- b) A programme in the Vocational High Schools,
- c) Department/Painting Department in its institutes
- d) The students representatives of the programme/department/ painting department, if he/she is in the faculty, high school or the conservatory which the students are taken to their own major and they conducted their Student Council study in the related academic units of Istanbul Aydın University. The Council of the Student Representatives of the Major/ Programme/Department/Painting department is accountable to the General Commission for the Student Council and for the Administrative Body

The elections of the Student Representative Council of the Major/Programme/ Department / Painting Department are done by the related Institute, Faculty, Conservatory, College and by the dean/manager of the Vocational High School; by an Election Council constituting of at least 3 people under the chairmanship of one of his assistants.

The Student Representative Council of the Major/ Programme/Department/ Main Art department is assembled at least once a month under the chairmanship of the related Faculty/College/ Conservatory/ Vocational High school or the Student Representative of the Institute. The agenda, place and the date of the meeting are announced to the Student Representatives by the chairman of the Council at least before seven days. In order for the Council to assemble the absolute majority of the number of representatives and in order to take a decision in the transacted vote the absolute majority of the participants' vote are necessary. In case of the equivalence, the chairman's vote is the determining factor.

The Duties of the Student Representative Council

Article 11- These are the duties of the Student Representative Council of Major/Programme/ Department/Painting department:

- a) To make studies in order to announce the decisions of the Student Council in their own unit and to follow the implementations.

- b) To discuss the problems of the Major/ Department/Painting Department and to decide on this.
- c) To make collective student activities and to coordinate them in their own Faculty/Programme/Conservatory/Vocational High school and Institutes.
- d) To make studies in order to develop the communication among the students of the Major/Programme/Department/Main Art Department
- e) To make studies in order to develop the communication between the academic, the administrative organs and the students of the related Major/Programme/Department/Main Art department.
- f) To prepare reports about their studies and to file them.

PART FIVE: Faculty, College, Conservatory, Vocational High School and the Institute's Student Representative

Student Representative

Article 12- The Student Representative of Faculty/College/Conservatory/Institute is Istanbul Aydın University's:

- a) A major in its Faculty, College and Conservatory
- b) A programme of its Vocational High School
- c) A department/Painting Department in its institutes
- d) If he/she is in the programme/department/painting department of their major which take student to the faculty, college or the conservatory, he/she is chosen for a year by the representatives of programme/department/ main art department among themselves, with the absolute majority of the participants. The faculty/college/conservatory/vocational high school and the institutes which have only one Major/Programme/Department/Painting Department staffed as the representative of the institute or the student representative of the Major/Programme/Department/Main Art department in the related Faculty/College/Conservatory / Vocational High School. A representative can work at most two eras consecutively.

In case, the Student Representative of Faculty/College/Conservatory/ Vocational High School/Institute loses its qualifications or resigns from his/her job with any reason before his/her incumbency is completed a new representative is chosen from the related Faculty, College, Conservatory, Institute. Until a new representative is chosen, the Student

Representation of the faculty, college, conservatory, vocational High School, the institute or the Major/Programme/Department/ Main art department, the Council of the Student Representatives stands in for a member they choose from among themselves.

The Duties Of the Student Representative

Article 13- These are the duties of the Student Representative of the Faculty/College/Conservatory/Vocational High School/Institute:

- a) To conduct the works of the Student Council in the faculty, college, conservatory, vocational high school
- b) To announce the decisions of the Student Council Organs in the faculty, higher school, conservatory, vocational high school and the institute they represent and to follow the implementations.
- c) To determine the student problems in the faculty, college, conservatory and the institute and to convey these problems to the Student Council and to the related organs of the Higher Education Council for solutions.
- d) To represent the students' activities in the faculty, higher school, conservatory, vocational high school and the institute they represent.
- e) To coordinate the students' activities in the faculty in the faculty, college, conservatory, vocational high school and the institute they represent.
- f) To chair the assemblies of the Council of Student Representatives in the faculty, college, conservatory, vocational high school or the Major/Programme/Department/Main Art department of the institute and to convey the decisions taken to the related administrative organs.
- g) To attend the assemblies of the institute's administrative body and the academic plenary session during the negotiation of the topics about the students.

PART 6: General Commission of the Student Council

General Commission of the Student Council

Article 14: The General Commission of the Student Council is composed of the student representatives of the faculty, higher school, vocational high school and the institute and it is the highest decision making body.

In order for the General Commission of the Student Council to assemble, the absolute majority of the members are required to attend the assembly.

The General Commission of the Student Council assembles at least once every year with the first assembly in November and it assembles as usual with the name of “ The Annual Meeting of the Student Council” and it constitutes of the organs of Student Council.

The Annual Meeting of the Student Council and its agenda are announced to the members in black and white by the Chairman of the Council at least before fifteen days. Upon the announcement if the minimum number that said before is not provided, the announcement will be repeated in the same way.

In the General Commission of the Student Council, the decisions forming up the organs, the absolute majority of the ones participating to the assembly, the ballot and open counting and the other decisions are taken by the the absolute majority of the ones participating to the assembly and by open counting.

The General Commission of the Student Council can be called for an extraordinary assemblies by the Administrative Body upon the decision of the Administrative Body of the Student Council and the written application of $\frac{1}{4}$ of the members of General Commission. In such situations the assemblies of the General Commission are carried out within fifteen days at the latest. The General Commission Assemblies and the agenda of the Student Council are determined and conducted by the Administrative Body of the Student Council.

The Duties of The General Commission of the Student Council

Article 15- These are the duties of the General Commission of the Student Council:

- a) To elect the Chairman of the Student Council,
- b) To elect the members of the Administrative Body of the Student Council,
- c) To elect the members of the Supervisory Board of the Student Council,
- d) To discuss the problems of the Student Council and the problems of the students in the related higher education institution and to resolve,
- e) To determine the term aims of the Student Council.

PART SEVEN- The Student Council Annual Meeting Administration Committee

The Student Council Annual Meeting Administration Committee

Article 16 - The Student Council Annual Meeting Administration Committee is comprised of a chairman and two vice chairmans chosen in the assembly arranged every year in November among the members of the General Commission of the Student’s Council. The members of

the Administration Committee can not be a candidate in the election of the Administrative and Supervision Committee of Student Council.

The Duties of the The Student Council Annual Meeting Administration Committee

Article 17- These are the duties of The Student Council Annual Meeting Administration Committee

- a) To conduct the agenda in the General Assembly of the Student's Council
- b) To prepare ballot papers for the election of the chairmanship in the Administrative and the Supervising Board of the Student Council,
- c) To carry out the the election of the chairmanship in the Administrative and the Supervising Board of the Student Council by secret voting and open counting
- d) To make public the results of the voting of the Administrative and the Supervising Board of the Student Council in the General Assembly of the Student Council. To close up the General Assembly with the new-elected Chairman's discourse and preparing the closedown report and present it to the Rectorate of the Istanbul Aydın University.

PART EIGHT: The Administrative Body of the Student Council

The Administrative Body of the Student Council

Article -18 The Administrative Body of the Student Council is consisted of nine students, the members of the General Assembly of the Student Council whose members are chosen from among themselves with the absolute majority, a chairman chosen for a year, vice chairman, secretary general, bursar, public relations specialist, foreign affairs specialist, work groups specialist, education specialist and the specialist of health, sports and culture. In case of a deficiency in the number of the members in The Administration Body of the Student Council it is consisted of five members; the chairman, the secretary general, the bursar, education specialist, and the specialist of the health, sports and culture. The Administrative body of the Student Council is accountable for the The General Assembly of the Student Council.

The Administrative Body of The Student Council assembled at least once a month under the presidency of the Chairman of the Administrative body of the Student Council. The agenda, place and the date of the assembly are announced by the chairman to the members of the Administrative Body at least before seven days. In order for the Council to be assembled, the participation of the absolute majority of the members and the vote of the absolute majority of

the participants are needed in the open vote that will be made. When the Chairman can't attend the meetings the vice chairman can't either, a member of the Administrative Body determined by the Chairman conducts this duty and votes. In case of the equivalence in the votes, the vote of the chairman and in the assemblies that he cannot attend the vote of the vice –Chairman or the vote of the member of the Administrative body is the determiner.

The Chairman of the Student Clubs/Societies is the natural member of the Student Council. He/she can attend the assemblies of the Student Council, he can contribute to the decisions with his ideas. But he can't vote in the decision stage.

The duties of the Administrative Body

Article- 19 These are the duties of the Administrative Body:

- a) To enable the implementation of the decisions taken by the General Assembly of the Student Council.
- b) To determine the problems of the students of Istanbul Aydın University and to convey his/her opinion to the related organs of the institutions of higher education.
- c) To collaborate with the non-governmental organizations, to develop social-sensitivity projects and to urge the students to attend these projects.
- d) To make studies for the attendance of the students to the national and international “Programmes of Education and Youth”.
- e) To develop the relationships with the national and international student union and organizations.
- f) To constitute working groups in the issues of food, transportation, accommodation, cafe, club, scholarship, education, art, culture and sports.
- g) To inform the General Assembly of the Student's Council about these works.
- h) To announce and follow the decisions of the National Student Council to the related Higher Education Institute.
- i) To prepare the reports and create archives about these works.

PART NINE: Supervising Board of Student Council

The Supervising Board of Student Council

Article 20- The Supervising Board of Student Council is chosen by the General Assembly of the Student Council from among the members of the Administrative Body of Student Council whose incumbency is about to finish and his/her pupilage will going on at least one more

year, if there isn't enough Administrative Body members, the Council is chosen for a year with the absolute majority from among the members of the General Assembly. The Supervising Board of Student Council is constituted of a chairman and two members.

The Duties of the Supervising Board of Student Council

Article -21 These are the duties of the Supervising Board of Student Council:

- a) To check whether the Supervising Board Of Student Council and the General Assembly of the Student Council work according to the conditions of this Directive or not.
- b) To inform the Rectorate of İstanbul Aydın University and the General Assembly of the Student Council about the studies they make.

PART TEN: The Chairman of the Student Council

The Chairman of the Student Council

Article 22- The Chairman of the Student Council is chosen for a year among the members of the Council with the absolute majority of the ones participating in the election. A chairman can carry out a duty at most two periods successively. In the event of the Chairman's losing his qualifications or resigning from his job before his/her incumbency is completed whatever the reason is, a new Chairman is chosen in the same way. Until the new Chairman is chosen, a member substitutes for the Chairmanship of the Student Council chosen from among the members of the Administrative Body of Student Council.

The Duties of the Chairman of the Student Council

Article -23 These are the duties of the Chairman of the Student Council:

- a) To represent the students of Istanbul Aydın University in the national and international activities.
- b) To determine the agenda of the meeting of the General Assembly of the Student Council and to preside in the assemblies.
- c) To provide the announcement of the decisions taken by the General Assembly of the Student Council and to follow the implementations,
- d) To present the one-year activity report to the General Assembly of the Student Council.
- e) To attend the assemblies of senate and the administrative body of the higher education institute while the topics about the students are discussed.

In the event of the Chairman's absence, the vice chairman or a member of the administrative body determined by the Chairman attends the assemblies or administers the Council meetings.

Enforcement

Article 24 – This directive becomes valid on the date of the approval of Istanbul Aydın University Senate. When the directive takes effect, the directives that are in effect will be legislated away.

Implementation

Article 25- The judgments of this directive are conducted by the Rector of Istanbul Aydın University, by the Vice Rector determined by the Rector or by the Dean of the students/ Head of Health, Culture and Sports.