

T.C ISTANBUL AYDIN UNIVERSITY

REGULATION ON ACADEMIC PROMOTION AND ASSIGNMENT

AIM:

ARTICLE 1: Regulation on Academic Promotion and Assignment is one of the fundamental tools of Istanbul Aydin University within the context of the formation of the University's academic positions. Within this scope, the evaluation of the candidates who fulfill the conditions in the Act of Higher Education No. 2547 and related provisions of the Lecturer Assignment Regulations; meet the needs of Istanbul Aydin University staff; make the candidates prepare themselves, form up units of measure, transparency, and standard in the commissions, institutions and the other authorities for their evaluations are aimed.

Scope

ARTICLE 2: IAU Regulation on Academic Promotion and Assignment consists of the principles, units of measure and standards for the assistant professors and the staff who will be promoted by being professor and also Lecturers and Associate Professors.

Fundamental Principles

ARTICLE 3: The essential principles in the use of Regulation on Academic Promotion and Assignment are identified below.

3.1. Minimum criteria for the promotion and assignment determine the necessary standards for the whole IAU academic staff.

3.2. Minimum criteria for the promotion and assignment are only used in the process of preliminary investigation. Those criteria are not an investigation element alone. Meeting those criteria is only a prerequisite.

3.3. Detailed and analytical examination of the candidate during the evaluation of the applications is mandatory. Scientific performance, the contribution to education, publications, and work experience of the candidate, the contributions of him/her to university management and the other academic facilities are taken into consideration in assessments.

Application

ARTICLE 4. The candidate applies to the University Rectorate with the required documents of the higher education Act No. 2547 and related regulations and also with 5 documents which consist of the publications that are mentioned in article 3.3 and other studies

Preliminary Evaluation

ARTICLE 5. Relevant provisions of the higher education law No. 2547, and according to this directive, the application of the candidate is subjected to a preliminary investigation by the commissions which are formed up by Rectorate. The references that do not meet the minimum criteria are not evaluated.

These commissions subject to the candidates that are mentioned below, to a detailed and analytical investigation by using the evaluation criteria in this directive:

- a) The publications and/or artistic facilities of the candidate
- b) The contribution of him/her to education
- c) The contribution of him/her to regulation area
- d) The efforts of him/her to train scientist
- e) The contributions of him/her to the university management, his/her job and the development of the society.

Minimum Conditions

ARTICLE 6. Minimum conditions that are mentioned below are taken into consideration in the assessments.

A. Promotion and assignment as a Professors

1. After they took the associate professor title and completed the foreseen time of the Higher Education Act No. 2547, they have to make the scientific publications that are defined in the following items. Candidate indicates such publications as one of the main research of him/her. Fundamental conditions for research studies and publication in the Department of Art and Architecture are regulated according to the associate professor conditions that are mentioned in the number 41, 42, 43, 81 provisions of the Inter-University committee.
2. The studies and scores that are mentioned in Appendix 3 are used in the field of Art and Architecture.

Provided that it is made after the period of receiving the title of Associate Professor and also meet the minimum conditions that the Inter-University committee foresees to be an associate

professor. To have minimum 200 points from the publications of Appendix 1 and the other academic studies of Appendix 2. (The sum of calculated scores of Appendix 2 cannot be more than 140 points.)

B. Promotion to the position of Associate Professor

1. Associate Professor Certificate must be taken.
2. To meet the minimum conditions put into implementation by the Inter-University committee for promotion as associate professor in 2001.

C. Promotion and Appointment to Assistant Professorship

1. To have the title of doctor or qualification by completing his doctorate studies in art.
2. To have minimum 30 points from the publications of Appendix 1 and the other academic studies of Appendix 2. If there is not any point from Appendix 1, total score should be minimum 40 points.
3. The studies and scores that are mentioned in Appendix 3 are used in the field of Art and Architecture.
4. To give a demo lesson in any subject to be found appropriate by the unit manager and the jury in front of a jury to be determined by the relevant unit manager.
5. To meet the other conditions of Article 23 of the Higher Education Act No. 2547.

D. Assignment as Lecturer

It is required to meet the conditions of the item 33 of Higher Education Act No. 2547.

ARTICLE 7- This regulation enters into force upon approval of the Board of Trustees.

ARTICLE 8- This regulation is executed by the Rector of Istanbul Aydin University.

Appendix 1- the List of Publications and References

Publication Score	Unit
A. International Publications and Facilities	
1. Full articles that are published in SSCI-Expanded and AHCI Journals.....	40
2. Full articles that are published in the field indices Journals.....	30
3. Full articles that are published in refereed scientific / professional journals of the leading countries in a relevant field	20
4. Books published by leading international publishing companies in a relevant field	50
5. Chapter in a book published by a leading international publishing companies in the relevant field.....	30
6. Editor of the books published by leading international publishing companies in the relevant field.....	40
7. Editor or arbitration of the leading countries' international refereed journals that are published in the relevant field.....	20
8. The notifications that are organized periodically by internationally qualified scientific / professional organizations and their proposals are chosen by internationally qualified referees/jury and the notifications which are published as a full text by presenting in a foreign language.....	15
9. Notification abstracts which are chosen by internationally qualified referees/jury are published in a foreign language in scientific meetings	5
10. Notifications which are presented in a foreign language and published as a full text in other international scientific meetings.....	10
11. Each of the reference to publications, books and articles published abroad.....	6
12. Critiques published in international journals.....	5
B. National publications and Facilities	
1. Full article published in national refereed journals.....	20
2. Well-known scientific books published by national publishing houses and universities (Textbook not included).....	40
3. Chapter in scientific book (textbook not included) published by a well-known national publishers, and universities	10

4. Well-known textbook published by national publishing houses and universities.....	20
5. Course grade issued by a well-known national publishers, and universities.....	10
6. Not peer-reviewed full article published in national magazines.....	5
7. Editor of scientific books published by well-known national publishing houses and universities (Textbook not included).....	15
8. Arbitration in national refereed journals and / or editorial.....	15
9. Translation of scientific books published by well-known national publishers, and universities.....	15
10. Translation of the full article published in national refereed journals.....	5
11. Translation of the full article published in national magazines are not peer-reviewed..	2,5
12. Published National full papers.....	5
13. Each of the reference to the publications in books and articles published in the country..	3
14. Critiques published in national journals.....	5

C. RESEARCH PROJECTS AND TECHNICAL / RESEARCH REPORTS

- To carry out projects that are abroad-originated and with international participation.....	40
- Executive assistant in abroad-originated and with international participation projects.....	20
- Taking part in projects with international participation and abroad-originated.....	10
- Domestic-funded project execution (TUBITAK, TUBA, DPT-assisted).....	20
- Executive assistant to the domestic-originated project.....	10
- Taking part in a national project	5
- Completed and prepared expertise report for the international organizations	6
- Completed and prepared expertise report for the national organizations.....	3

D. JURY MEMBERSHIPS

1. International editorial or board of an assessment (including the membership of Commission to prepare legislation) or take part in a reward jury.....	10
2. To take part in a national editorship, or assessment committee or a member of the jury award.....	5

E. SCIENTIFIC REWARDS

1. International science award.....	60
2. National science award (given by TUBITAK, TUBA, SPO).....	40
3. International scholarships for scientific research.....	20
4. National scholarships for scientific research.....	10

F. PATENTS

1. Patents

Overseas	100
Domestic.....	50

G. Consultancy

Consultancy for Public Sector Institutions (for each year).....	2
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Note: In joint studies, scores of every participated author will be calculated by the number of writers participating in the study. It is as follows: 60% of the scores goes to the first author and 40% to the second for the two authors studies; 40% of the scores goes to the first name, 30% to the second, 30% to the third for the three authors studies; 30% goes to the first and 70% to the others for the four or more than four studies.

APPENDIX 2:**OTHER ACADEMIC STUDIES**

Type of academic study	Unit
Point	
1. Consulted finished PhD dissertations (for each dissertation)	6
2. Consulted finished master dissertations (for each dissertation).....	3
3. Deanery, Institution Management, Graduate School Management, Conservatoire Management (for each semester).....	12
4. Head of Department, Vice Deanery, Vice Graduate School Management, Vice Institution Management, Research Centre Management (for each semester).....	8
5. Senate, University and/or Faculty Board of Directors, Faculty Board Membership.....	5
6. Credit hour/ week for each given lectures for last four semesters (Double credits for lectures given in foreign language).....	1

APPENDIX 3: Related Ones to Art and Architecture Branches:

In relation to clause 41

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|---|----|
| 1. Joining at least two personal activities (exhibition, biennial, performance, concert, festival, presentation) with genuine artworks, designs or exposition studies..... | 30 |
| 2. Joining mixed or collaborative activities (exhibition, biennial, performance, concert, festival, presentation) with genuine artworks, designs or exposition studies..... | 20 |
| 3. Joining activities such as symposium, festival, workshop, biennial with artworks..... | 10 |

In relation to clause 42**Composition**

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|---|----|
| 1. To create solo or featuring genuine work of arts in different types (Concerto, sonata, lied, etc.) for symphonic music, opera, ballet music, Turkish Classical Music, melodrama, chamber music, sound and instrument; also to create or to compile educational music index such as study, exercise, etc. whose utility is approved by five specialists (professor, national artist, pedagogue, editor, etc.) and which is processed in order to develop performance technique of any instruments..... | 40 |
| 2. By diversifying the work of arts in at least three creation types told above, live or studio sound recordings, audio and visual recordings for opera, ballet music if available, if work of arts aired on any radio stations, TV stations or any publishing companies, performed work of arts by international artists, institutions and all the information and documents related to these work of arts will be given into the file which will be presented to the jury with the samples taken from related institutions. Besides, published critiques about these work of arts, awards if available, presentation reports about creation contents (historical, intellectual, esthetical, technical, etc.) and personal comments on each work of arts | |

will be in the file which will be sent to the jury..... 30

Music Technologies: To present a sample from genuine productions in the field and to present historical development, features of, and new things (constructional, technological, intellectual, esthetical, etc.) about these productions, to present information about traditional or innovative contributions..... 10

Exposition: To present at least two hours solo and/or orchestra featuring music recordings of eligible work of arts belong to the different periods of the applied branch of art (sound, conductorship), at least two hours live music recordings which are innovative, coherent and whose expositions and techniques are in admissible level belong to different periods in Turkish Classical Music and Turkish Folk Music fields, and at least four hours of symphonic music recording for conductorship art field (at least 60 minutes for Turkish composers if available in the field). (Critiques about the concerts and/or recitals aired on any radio stations or TV stations and concerts and/or recitals given in eligible institutions at home or abroad, visual, audio or written documents about awards taken from related institutions if available will be placed in the file which will be sent to the jury. Besides, presentation report about creation and exposition contents (historical, intellectual, esthetical, technical, etc.) of each performed work of arts will be presented to the jury members..... 10

Turkish Classical Music/ Turkish Folk Music

1. To certify traditional performance and exposition techniques and/or innovative coherent techniques and expositions which are consisted of work of arts belong to different periods/ regions of traditional music branch in exposition field with at least two hours of live or studio solo recordings (Reports about creation and exposition contents for each performed work of arts (historical, intellectual, esthetical, technical, etc.) will be placed in the file which will be sent to jury members). 10
2. 1 (one) main field from Candidate Table 4 which has created or has compiled educational music index whose utility is approved by five specialists (professor, national artist, pedagogue, editor, etc.) and which is processed in order to develop performance technique of any instruments in both fields, two words at most from Key Word tables should be indicated in the application form..... 30
In relation to clause 43

Theatre Theory

1. To publish a genuine scientific work of art which is related to the applied Assistant Professorship field and which is not produced from the graduate studies..... 30
2. To participate productively in exposition, design, writing etc. fields of a play-performance study. 20

Acting-Directing

1. Acting in important roles in different types for acting branch and to certify them with visual recordings. To make theoretical studies of at least four acting performances (on writer and his period, role analysis, role studying method and role exposition)..... 20

2. To stage plays in important and eligible theatres which are important for directing branch, to prepare directing notebook with the visual recordings of at least two staged plays..... 10

Exposition- Theatrical Authorship

1. To write at least two theatrical qualified texts in the fields such as stage, TV, radio, cinema. To print them and to put them on display..... 10
2. To participate productively in research, exposition, design, etc. fields of a play, movie, performance, etc. study..... 10
3. To write play texts and scenario analysis, critiques and introduction letters..... 5

Stage Design

1. To make design studies in fields such as stage TV play, performance, to prepare and present at least four of these studies..... 20
2. To participate productively in research, exposition, design, etc. fields of a play, movie, performance, etc. study..... 10

In relation to clause 81

1. To fulfil one of the requirements below:
 - a. To be a jury member in any competition which is on the level of planning, architectural project, urban design, industrial design and to have a degree/ mention..... 20
 - b. To publish a application project within the scope of valid law and regulations. However, this is not required for the ones who apply in Regional Planning and Architectural History fields. Instead; a genuine article or a part of a book or a complete book which is published by national-international publishing companies, institutions or universities in required conditions in the 1st clause. 20